

TOWN OF ARBORG

SCHEDULE "A" TO BY-LAW NO. 9- 2023

LICENSE AND IMPOUNDMENT FEES

APPLICATION FEES				
Excess Animal Permit	\$40.00			
Restricted Animal Permit	\$40.00			
Intact Animal Permit	\$40.00			
LICENSE FEES (ANNUAL – January 1 to December 31)				
Sterilized Dog License	\$10.00			
Sterilized Cat License	\$10.00			
Intact Dog or Cat Permit (per animal)	\$100.00			
Declared Dangerous Animal Permit	\$200.00			
Excess Animal Permit	\$100.00			
Restricted Animal Permit	\$100.00			
Replacement Animal Tag (as needed)	\$5.00			
OTHER FEES				
Animal Trap	N/C			
IMPOUNDMENT FEES				
First Impoundment	\$50.00 Plus Pound (Boarding) Fees Plus Veterinary Fees or Charges			
Second Impoundment	\$100.00 Plus Pound (Boarding) Fees Plus Veterinary Fees or Charges			
Voluntary Impoundment	Pound (Boarding) Fees Veterinary Fees or Charges			
Livestock Impoundment	\$500 Plus Pound (Boarding) Fees Plus Hauling Plus Veterinary Fees or Charges Plus Administration Fees			
Dangerous, Quarantined, Restricted, Animal Impoundment	\$250 Plus Pound (Boarding) Fees Plus Veterinary Fees or Charges Plus Any Other Costs Associated with Handling the Animal			
PENALTIES – Authorized by Part 8, Section 9				
<i>Without limiting the penalties for specific offenses set out, any person who contravenes any provision of this By-law shall be issued a Notice of Breach of this By-law, and is guilty of an offense and is liable to a fine of:</i>				
Violation of:	Offence	Minimum Fine	Maximum Fine	Other
PARTS 4, 5, 6, 7 PART 8; Section 11	First Offence	\$50.00	\$500.00	Plus all other applicable costs, fees and penalties
	Second Offence	\$100.00	\$1,000.00	Plus all other applicable costs, fees and penalties
	Additional Offence	Any animal that has committed more than two (2) offences; shall be sold or disposed of, regardless of whether or not it is properly licensed under this By-law, plus the maximum fine of \$1,000.00 applied.		
	Default of Payment	Imprisonment of not more than thirty (30) days		

TOWN OF ARBORG
SCHEDULE "B" TO BY-LAW NO. 9-2023
NOTICE OF BREACH OF BY-LAW NO. 9-2023

TO:			
ROLL #		CIVIC Address	
PROPERTY OWNER			
You are charged that on the		Day of	, 20 .
you did unlawfully:			
a)	As owner, permit an animal to run at large within the limits of the Town of Arborg contrary to section of By-law No. 9-2023		
b)	As owner, failed to abide by the duties of an owner regarding a dangerous animal, contrary to section of By-law No. 9-2023		
c)	As owner, Contrary to section of By-law No. 9-2023		
	did hereby;		
Disposition of this charge may be made by attending at the Office of the Town of Arborg, during regular office hours			
From:	, 20 .	to	, 20 .
OR	A hearing will be held on the	Day of	, 20 .
	At the hour of		
at which time Council will dispose of this charge.			
Should you wish to make representation at this hearing, your attendance in person is required.			
<i>(Strike out inapplicable statements)</i>			
Dated at	,	In the Province of Manitoba, this	
	Day of		, 20 .
Animal Control Office (Name)			
Signature			
Attached is the Invoice detailing the complete list of Fee(s), Fine(s), Impoundment Costs and any other charges in relation to this NOTICE of BREACH			
INVOICE #		Dated:	
Current Amount Owing		Payment Due by:	

Form of Notice authorized by Part 3, Section 5(g) of By-Law No. 9-2023 of the Town of Arborg.

NOTE: "owner" includes any person who owns, keeps, harbours or has possession or control of an animal, or who owns, leases or occupies, either solely or jointly with others, any premises containing the animal or which contained the animal immediately prior to an attack by the animal or apprehension of the animal by the animal control officer or any other person.

TOWN OF ARBORG
SCHEDULE "C" to By-law No. 9-2023

NOTICE OF IMPOUNDMENT

Owner:			
Civic Address:			
Mailing Address:			
Town:		Postal Code	
Description of Animal			
Apprehension Details			
Date:		Time:	
Location:			
Impoundment Details			
Place of Impoundment:			
Hours of Operation			
Phone #			
Daily Pound Fee			
Additional Fee(s)			
Fine(s)			
License Fee			
Required Paperwork			
Method of Payment Required	Cash, Debit or Money Order	Payment Due Prior To:	
<i>Disposition of this charge may be made by attending the General Office of the Town of Arborg, during office hours, from 8:30 a.m. to 4:30 p.m. Monday to Friday (excluding Holidays) and providing all applicable paperwork required, as well as paying the fines, fees and / or costs listed above.</i>			
Day the Animal will be Sold or Disposed of:			
Date of Notice:			
Animal Control Officer			
Signature			

Form of Notice authorized by section Part 3, Section 5(e) of By-Law No. 9-2023 of the Town of Arborg.

NOTE: "owner" includes any person who owns, keeps, harbours or has possession or control of an animal, or who owns, leases or occupies, either solely or jointly with others, any premises containing the animal or which contained the animal immediately prior to an attack by the animal or apprehension of the animal by the animal control officer or any other person.

TOWN OF ARBORG
SCHEDULE "D" to By-law No. 9-2023
Excess Animal Permit Application

Date		Applicant	
Permit Address			
Mailing Address			
Telephone		Email	

Own Property Rent/Lease Property **Approval from owner required*

Property Owner			
Address:			
Telephone		Email	
Signature			

1. Are you breeding any of these animals on these premises? Yes No
 - o If yes, how many litters per year? _____
 - o Please note – An Intact Permit is also required for breeding of dogs and cats
2. Do you sell animals from these premises? Yes No
3. Do you intend to board animals (other than those listed on this application) on these premises? *NOTE: A Conditional Use or Variance from EIPD may also be needed to board animals. Kennels are not permitted in Residential Areas.
 Yes No
4. Have you operated a business (pet related) for which the permit has been suspended or revoked?
 Yes No
5. Have you or anyone residing in your home been investigated for animal cruelty or neglect?
 Yes No
6. Veterinary Clinic Name: _____ Date of last visit: _____

Animal	Name	Breed	Male/Female Neuter/Spay	Current License No.	Colour	Age	Rabies Vaccine Expire Date
<input type="checkbox"/> Cat <input type="checkbox"/> Dog							
<input type="checkbox"/> Cat <input type="checkbox"/> Dog							
<input type="checkbox"/> Cat <input type="checkbox"/> Dog							
<input type="checkbox"/> Cat <input type="checkbox"/> Dog							

1. It is a condition of every excess animal permit that the permit holder must comply with **The Animal Control By-law, The Animal Care Act** and any other applicable legislation in respect of the dogs, cats or both dogs and cats to which the permit applies.
2. My personal information (name, address, phone number) forms part of the public record for the Excess Animal Permit Public Hearing process and as such will also be posted on the Town of Arborg website.
3. Applicant must attend or authorize another person to represent you at the Town of Arborg public hearing at the date, time, and place you are advised. If the applicant fails to appear or be represented, the application will be considered in their absence.

Applicant Name: _____ Applicant Signature: _____

OFFICE USE ONLY			
Date Application Received:		Applicable Paperwork Submitted with application	YES / NO
Approved Date:	Expires:	Permit #	

Form of Agreement authorized by Part 4, Section 16 of By-Law No. 9-2023 of the Town of Arborg.

NOTE: "owner" includes any person who owns, keeps, harbours or has possession or control of an animal, or who owns, leases or occupies, either solely or jointly with others, any premises containing the animal or which contained the animal immediately prior to an attack by the animal or apprehension of the animal by the animal control officer or any other person.

TOWN OF ARBORG
SCHEDULE "E" to By-law No. 9-2023

Intact Permit Application

Owner / harbourer requirements for an Intact Permit									
❖ Must be at least 18 years of age									
❖ Have a history of compliance with the requirements of the Animal Control By-Law									
❖ Have a minimal impact on the community									
❖ Provide a letter from a licensed veterinarian supporting the breeding of the specific dog or cat or proof of purebred breed registration									
❖ Submit to an inspection of the breeding property									
<i>Breeding Property:</i>									
➤ Clean and Sanitary Conditions				➤ Ample room for enrichment					
➤ Little or no animal-related odors				➤ Wholesome food and water					
<i>The Animal must:</i>									
➤ Receive active veterinarian care, including current rabies vaccination									
➤ No violations for running at large									
➤ Has not been designated a Dangerous Animal; Part 5									
➤ No violations for Impoundment									
Applicant Name:									
Permit Address:									
Town:					Postal Code:				
Telephone Number(s):		Home				Cell			
Email:									
Purebred Breed Registration				YES / NO <i>(attached)</i>					
Own Property listed as the permit address				YES / NO					
Rental Property				YES / NO					
♦ <i>Approval Letter from Property Owner required</i>									
Property Owner:	Name								
	Address								
	Phone								
	Signature								
Have you or anyone residing in your home been investigated for animal cruelty or neglect?							YES / NO		
Veterinary Clinic Name:									
Date of Last Visit:									
Intact Permit for the following animals:									
Animal	Name	Breed	Color	Age	Gender	# Previous Litters	Rabies Vaccine Expires		
Cat <input type="checkbox"/>					Male <input type="checkbox"/>				
Dog <input type="checkbox"/>					Female <input type="checkbox"/>				
Cat <input type="checkbox"/>					Male <input type="checkbox"/>				
Dog <input type="checkbox"/>					Female <input type="checkbox"/>				
Cat <input type="checkbox"/>					Male <input type="checkbox"/>				
Dog <input type="checkbox"/>					Female <input type="checkbox"/>				
Cat <input type="checkbox"/>					Male <input type="checkbox"/>				
Dog <input type="checkbox"/>					Female <input type="checkbox"/>				
Intact Permit Fee applies to each animal.									
Applicant Name:									
Applicant Signature:									
Date:									
OFFICE USE ONLY									
Date Application Received:					Applicable Paperwork Submitted with application		YES / NO		
Approved Date:				Expires:				Permit #	

Form of Application authorized by Part 4, Section 14 of By-Law No. 9-2023 of the Town of Arborg.

NOTE: "owner" includes any person who owns, keeps, harbours or has possession or control of an animal, or who owns, leases or occupies, either solely or jointly with others, any premises containing the animal or which contained the animal immediately prior to an attack by the animal or apprehension of the animal by the animal control officer or any other person.

TOWN OF ARBORG
SCHEDULE "F" to By-law No. 9-2023

ANIMAL TRAP AGREEMENT

Agreement between; The Town of Arborg and			
Name:		Telephone:	<small>Personal</small>
			<small>Work</small>
Civic Address:			
Mailing Address:			
I agree to accept full responsibility for the Town of Arborg Animal Trap, and other equipment which may be supplied. I also agree to accept full responsibility for the humane care and treatment of any animal caught in this trap while in my possession.			Trap #
I further agree:			
1. If the animal trap is returned on the date stated below, in the same condition as I acquired the trap; that I will receive a refund for half the rental fee			
2. If the animal trap is damaged or lost; I am responsible to reimburse the Town of Arborg for the cost of repairs or replacement.			
3. To place the trap only on the property described above and to secure the trap from theft. (Bicycle lock, lock and chain)			
4. To set the trap in a shaded and/or sheltered area out of public view and to remove the trap in severe weather conditions.			
5. To check the trap at least once in every eight-hour period.			
6. To feed, water and care for any trapped domestic animal in a humane manner.			
7. To take the trapped animals to the:			
As soon as possible and in any event within 12 hours of the animal being trapped.			
8. To notify the Animal Bylaw Officer immediately if the animal appears to be ill or injured.			
1) To follow the instruction received from the Animal Bylaw Officer immediately			
9. To return the trap to the Town of Arborg Public Works Shop; by the close of business on the date stated on this agreement.			
10. An Animal Control Officer may enter my property at any time during this trap agreement to ensure this agreement is complied with.			
THE ANIMAL TRAP IS TO BE RETURNED NO LATER THAN 3:00 P.M. on			
			, 20
In signing this agreement, I acknowledge that I have read this agreement and understand my responsibilities and promise to abide by all the above terms. I further understand that failure to comply with the terms in this agreement may subject me to additional fees and/or legal action.			
Signature:		Date:	
<i>OFFICE USE ONLY</i>			
Rental Payment Made by:	Cash <input type="checkbox"/>	Cheque <input type="checkbox"/>	Debit <input type="checkbox"/>
Receipt #			Date:
Copy of agreement send to:	Public Works <input type="checkbox"/>	Bylaw Officer <input type="checkbox"/>	Pound <input type="checkbox"/>
Trap Returned: <input type="checkbox"/>	Received by:		Date:
Refund:	Refund Issued via:		
Amount:	<small>Town Official Initials</small>	Date:	