

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
Thursday, November 28th, 2024**

1. CALL MEETING TO ORDER: 9:00 A.M.

Mayor Peter Dueck called the Meeting to Order at 8:52 A.M.

Present: Mayor Peter Dueck, Deputy Mayor Ron Johnston
Councillors: Rob Thorsteinson, Ron Rogowsky, Donna Gislason
Also Present: Cindy Stansell, Chief Administrative Officer

2. APPROVAL OF AGENDA

263-2024

Thorsteinson / Rogowsky
BE RESOLVED THAT the Agenda be adopted.

CARRIED

3. CONFIRMATION OF MINUTES

1. Regular Meeting – November 13th, 2024
2. Special Meeting – November 20th, 2024

264-2024

Gislason / Thorsteinson
BE IT RESOLVED THAT the Minutes from the following Meeting be adopted:

Regular Meeting – November 13th, 2024
Special Meeting – November 20th, 2024

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer. **CARRIED**

5. COUNCIL & DEPARTMENT REPORTS

Everyone attended the AMM Fall Convention and the Special Council Meeting.

1. CAO Report

Cindy reported on the following:

- Public Works Operations
- Office Operations
- Christmas Lighting
- Operations Manager Interview

2. EDO Report – Nil

3. Council Reports

Councillor Ron Rogowsky reported on attendance at the following:

- CFEI/NEICOM Meeting

Councillor Rob Thorsteinson reported on the following:

- PW Operations

Attendance at the following:

- Library Meeting
- Operations Manager Interview

Councillor Donna Gislason reported on attendance at the following:

- ASRC Meeting
- Operations Manager Interview

Councillor Ron Johnston reported on attendance at the following:

- Christmas Lighting Meeting
- EIWD Meeting

Mayor Peter Dueck reported on attendance at the following:

- Housing Development Meeting

4. Committee of the Whole Reports - Nil

4. DELEGATIONS, HEARINGS & PETITIONS

1. Municipality of Bifrost-Riverton Council 9:20 A.M.
David King, Gordon Klym, Ken Stadnek, Cory Palsson, Shawn Magnusson, Brian Johnson and Larissa Love
Re: ABPRC

Mayor Dueck welcomed the delegations to the Meeting. Both Councils discussed the ABPRC CRA situation and have discussed options to continue forward. Mayor Dueck thanked them for coming and the delegations left the meeting at 9:40 a.m.

12. IN CAMERA

265-2024

Johnston / Gislason

BE IT RESOLVED THAT in accordance with the Municipal Act Section 152(3)(b)(ii)(iii), Council, do hereby close the meeting to the public and move in-camera. **CARRIED**

266-2024

Thorsteinson / Rogowsky

BE IT RESOLVED THAT Council do hereby conclude in-camera discussions and resume into Regular Meeting. **CARRIED**

1. Personnel Matters
2. Anticipated Legal Matters

6. FINANCIAL BUSINESS

1. Review of Quotes/Tenders
 - a) Workstation Quotes

267-2024

Rogowsky / Gislason

BE IT RESOLVED THAT the following quote from Munisoft for two new workstations be accepted:

2 Desktop Personal Computers	\$2918.00
2 MS-Office 2021 Standard	\$1258.00
1 MuniSoft User License	\$2500.00
2 Antivirus Software	\$ 60.00
2 Network Configuration	\$ 298.00
2 Wireless Mouse & Keyboard	\$ 238.00
1 27" Monitor	\$ 239.00
1 Display Port Adapter (Allow Dual Monitor)	<u>\$ 39.00</u>
Total	\$7550.00 plus applicable taxes

CARRIED

Ron Rogowsky left the meeting at 10:20 a.m.

- b) E-mail Migration

268-2024

Gislason / Johnston

BE IT RESOLVED THAT the following quote from Microage dated October 30th, 2024 for e-mail migration and M365 exchange online and M365 Backup the amount of \$1873.40 plus applicable taxes accepted. **CARRIED**

7. BY-LAWS & POLICIES FOR CONSIDERATION

1. FIN-02 Municipal Tendering & Procurement Policy

269-2024

Thorsteinson / Johnston

BE IT RESOLVED THAT Council approve Policy No. Fin-02, Tendering and Procurement Policy. **CARRIED**

2. LEG-01 Board & Committees Organizational Structure Policy

270-2024

Gislason / Johnston

BE IT RESOLVED THAT Council approve Policy No. LEG-01, Board & Committees Organizational Structure Policy. **CARRIED**

7. BY-LAWS & POLICIES FOR CONSIDERATION – cont'd

3. By-law No. 8-2024, Zoning By-law Amendment

271-2024

Thorsteinson / Johnston

BE IT RESOLVED THAT By-law No. 8-2024, a By-law of the Town of Arborg to amend the Town of Arborg Zoning By-law No. 06-2011, be read a first time.

CARRIED

4. By-law No. 9-2024, Employee Salaries for 2025

272-2024

Thorsteinson / Gislason

BE IT RESOLVED THAT By-law No. 9-2024, a By-law of the Town of Arborg to Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2025, be read a first time.

CARRIED

5. By-law No. 10-2024, Council Indemnities for 2025

273-2024

Gislason / Thorsteinson

BE IT RESOLVED THAT By-law No. 10-2024, a By-law of the Town of Arborg to Provide Remuneration for its Mayor and Councillors, be read a first time.

CARRIED

6. By-law No. 11-2024, Borrowing Funds for 2025

274-2024

Johnston / Thorsteinson

BE IT RESOLVED THAT By-law No. 11-2024, a By-law of the Town of Arborg to Provide for Borrowing Funds for Current and Capital Expenses for 2025, be read a first time.

CARRIED**8. UNFINISHED BUSINESS**

1. Annexation Proposal

Discussion: CAO to correspond with Municipal Relations

2. Subdivision File No. 4300-24-8430

Received as Information

9. NEW AND OTHER BUSINESS

1. Manitoba GRO Application – Fire Hall Well Application

Discussion: To focus on the original application, and to watch for other grants available for this project.

2. 2025 Emergency Plan

275-2024

Thorsteinson / Johnston

WHEREAS the Town of Arborg Emergency Plan has been presented to Council on November 28th, 2024;

AND WHEREAS they reasonably believe that the Emergency Plan will meet the requirements of The Emergency Measures Act and the Local Authorities Emergency Planning and Preparedness Regulation;

THEREFORE BE IT RESOLVED THAT the Emergency Plan be approved and submitted to the Emergency Measures Organization. **CARRIED**

10. CORRESPONDENCE/COMMUNICATIONS

1. Rob Stewart, Director of Emergency Communications ~ Brandon 911 Centre

* 2024 911 Services Agreement Schedule A Rates

Received as Information

2. Nick Kuly, A/Deputy Minister ~ Municipal & Northern Relations

* 2024/25 From the Ground Up Update

Received as Information

3. Sacha Janzen, A/Director ~ Office of Drinking Water

* 2025 Lead Monitoring Program

Received as Information

10. **CORRESPONDENCE/COMMUNICATIONS – cont'd**

- 4. Andrew Minor, A/Executive Director ~ Policing Services & Public Safety
* Urban Police Grant 2024/25 *Received as Information*
- 5. Alex Janower ~ Riverdale Place Workshop Inc. **Held Over**
* Financial Commitment
- 6. 2025 Volunteer Gala Committee **Held Over**
* 4th Annual Community Volunteer Recognition Gala
- 7. Lucia Madariaga-Vignuda, A/Director ~ Accessibility Compliance
* Invitation to Virtual Focus Group *Received as Information*
- 8. Jinny Sigurdson ~ Arborg Ag Society
* Letter of Support Request

276-2024

Gislason / Johnston

BE IT RESOLVED THAT the Town of Arborg Council authorize a letter of support for the Arborg Ag Society's application for the Building Interlake Growth Program Grant. **CARRIED**

11. **BUSINESS ARISING FROM DELEGATIONS**

- 1. Municipality of Bifrost-Riverton Council
Re: Joint Services
Discussion: CAO to reach out to the ABPRC auditor for recommendations.

13. **ADJOURNMENT – 11:24 A.M.**

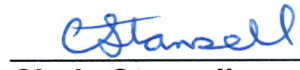
277-2024

Gislason / Thorsteinson

BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on December 13th, 2024. **CARRIED**



Peter Dueck
Mayor



Cindy Stansell
Chief Administrative Officer