

**TOWN OF ARBORG  
REGULAR MEETING OF COUNCIL  
Wednesday, June 14<sup>th</sup>, 2023**

**1. CALL MEETING TO ORDER: 9:00 A.M.**

Mayor Peter Dueck called the Meeting to Order at 9:00 A.M.

**Present:** Mayor Peter Dueck, Deputy Mayor Ron Johnston

**Councillors:** Ron Rogowsky and Donna Gislason

**Also Present:** Cindy Stansell, CAO

**Absent with regrets:** Councillor Rob Thorsteinson

**2. APPROVAL OF AGENDA**

**115-2023**

**Gislason/Johnston**

**BE RESOLVED THAT** the Agenda be adopted.

**CARRIED**

**3. CONFIRMATION OF MINUTES**

1. Special Meeting – May 24<sup>th</sup>, 2023

**116-2023**

**Rogowsky/Gislason**

**BE IT RESOLVED THAT** the Minutes of the following Meeting be adopted:

**Special Meeting –May 24th, 2023**

**AND FURTHER BE IT RESOLVED THAT** the Minutes be signed by the Mayor and Chief Administrative Officer.

**CARRIED**

**4. BUSINESS ARISING FROM MINUTES – Nil**

**5. DELEGATIONS**

1. Scott Stadnek – 9:00 A.M.  
Re: Dog Park

Council welcomed Scott to the meeting. Scott presented a proposal for an Off-Leash Dog Park on the Town-owned property northwest of Arborg Collegiate Institute. Council thanked Scott for his presentation and Scott left the meeting at 9:20 a.m.

2. Tanis Grimolfson & Desarae Bilinski,  
Riverton & District Friendship Centre – 9:22 A.M.  
Re: Food Bank Contribution

Council welcomed Tanis & Desarae to the meeting. Tanis & Desarae provided information on the Riverton & District Centre and the role they play in the region. They requested continued support from the Town of Arborg Council for their Food Bank program. Council thanked Tanis & Desarae for their presentation and Tanis & Desarae left the meeting at 9:35 a.m.

**6. CORRESPONDENCE**

1. Honourable Andrew Smith ~ Minister of Municipal Relations
  - a) Building Sustainable Communities Program
  - b) 2023 Municipal Operating Grant – 2nd Payment

*All Received as Information*

2. Rob Gray, Staff Sergeant ~ RCMP
  - a) 4th Quarter Municipal & Rural Reporting
  - b) Fiscal Mayor’s Report
  - c) 4th Quarter Mayor’s Report

*All Received as Information*

3. Riverdale Place Homes Inc.  
\* Open House

Discussion: Council is unable to attend the Open House but will send on their congratulations and best wishes.

**6. CORRESPONDENCE – cont'd**

4. Arborg Street Festival  
\* Request for Community Event Designation

**117-2023****Rogowsky/Gislason**

**WHEREAS** the Arborg Street Festival will be held of August 11th and 12th, 2023 and will be holding a beer garden event on both days;

**AND WHEREAS** the Arborg Street Festival will be applying to Manitoba Liquor, Gaming and Cannabis Authority for a social occasion permit for this event and require a letter from the Town approving the Arborg Street Festival as a designated community event;

**THEREFORE BE IT RESOLVED THAT** Council approve the request and officially designate the Arborg Street Festival as a community event. **CARRIED**

**7. PUBLIC HEARINGS – Nil****8. FINANCIAL BUSINESS**

1. Financial Statements – January – May, 2023

**118-2023****Johnston/Rogowsky**

**BE IT RESOLVED THAT** the January to May, 2023 Financial Statements be adopted as presented. **CARRIED**

2. List of Accounts for Approval

**119-2023****Gislason/Rogowsky**

**BE IT RESOLVED THAT** the following accounts for 2023 be approved for payment:

Cheque No. 13986 – 14065	\$235,798.46	<b>CARRIED</b>
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3. Arborg Street Festival  
\* 2023 Sponsorship

**120-2023****Rogowsky/Johnston**

**BE IT RESOLVED THAT** the Town of Arborg provide a 2023 Sponsorship to the Arborg Street Festival in the amount of \$1,000.00. **CARRIED**

4. 2021 Draft Audited Consolidated Financial Statements

**121-2023****Rogowsky/Johnston**

**WHEREAS** the Province of Manitoba requires a Schedule 14 Reconciliation of Annual Surplus/Deficit to the Consolidated Annual Financial Statements;

**AND WHEREAS** the Town of Arborg for their year ended December 31, 2021 posted a Schedule 14 municipal net deficit under the municipal act in the amount of \$324,459;

**AND WHEREAS** this deficit was created by two factors:

- 1) A timing issue with the following borrowings as approved by the Municipal Board:
  - a) By-law No. 5-2021 for \$210,477.20  
Approved by Municipal Board Order No. E-21-124
  - b) By-law No. 10-2022 for \$113,144.24  
Approved by Municipal Board Order No. E-22-118
- 2) Overtime and Vacation Accrual adjustment resulting in a deficit of \$881.19

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Town of Arborg notify the Minister of Municipal Relations of the 2021 Schedule 14 Deficit of \$324,459 with the following plans for recovery:

- 1) Borrowing deficits will be recovered through annual loan repayments, of which will be levied annually through property taxation;
- 2) Overtime and Vacation Accrual adjustment deficit to be recovered through General Operating Fund Accumulated Surplus. **CARRIED**

**8. FINANCIAL BUSINESS – cont'd**

4. 2021 Draft Audited Consolidated Financial Statements – cont'd

122-2023

**Johnston/Gislason**

**WHEREAS** the Province of Manitoba requires a Schedule 14 Reconciliation of Annual Surplus/Deficit to the Consolidated Annual Financial Statements;

**AND WHEREAS** the Town of Arborg for their year ended December 31, 2021 posted a Schedule 14 PSAB net deficit in the amount of \$6,415;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Town of Arborg make application to the Public Utilities Board for approval of the operating deficit;

**AND FURTHER BE IT RESOLVED THAT** Council recover this deficit by increase in rates over one year in the amount of \$6,415. **CARRIED**

123-2023

**Rogowsky/Gislason**

**RESOLVED THAT** Council do hereby approve the draft Consolidated Financial Statement for the Year Ended December 31, 2021, as presented by Chambers Fraser Chartered Professional Accountants. **CARRIED**

**9. BY-LAWS FOR CONSIDERATION**

1. By-law No. 4-2023  
Development Incentive Program

124-2023

**Rogowsky/Johnston**

**BE IT RESOLVED THAT** By-law No. 4-2023, a By-law of the Town of Arborg to Establish a Development Incentive Program, be read a first time. **CARRIED**

**10. BUSINESS ARISING FROM DELEGATIONS**

1. Scott Stadnek  
Re: Dog Park
2. Tanis Grimolfson & Desarae Bilinski,  
Riverton & District Friendship Centre  
Re: Food Bank Contribution

*Held Over*

125-2023

**Rogowsky/Gislason**

**BE IT RESOLVED THAT** the Town of Arborg provide a 2023 contribution to Riverton & District Food Bank in the amount of \$3,500.00;

**AND FURTHER BE IT RESOLVED THAT** this contribution be put towards a food credit at the Interlake Co-op store in Arborg. **CARRIED**

**11. UNFINISHED BUSINESS**

1. Service Canada

126-2023

**Johnston/Gislason**

**BE IT RESOLVED THAT** the Town of Arborg enter into an Office Space Rental Agreement with Service Canada;

**AND FURTHER BE IT RESOLVED THAT** the Chief Administrative Officer be authorized to sign the agreement. **CARRIED**

**12. NEW AND OTHER BUSINESS**

1. Napier Consulting  
\* Contract Renewal  
Discussion: Council indicated their support of NEIEMB renewing their contract with Napier Consulting for 2023.
2. Review of Quotations/Tenders
  - a) Postage Meter

**127-2023**

**Gislason/Johnston**  
**BE IT RESOLVED THAT** the following quote for a Send Pro C+ Series Mail System from Pitney Bowes be accepted:  
 \$72.89 per month – 66-month lease

**AND FURTHER BE IT RESOLVED** that the Chief Administrative Officer be authorized to sign the lease. **CARRIED**

- b) Cybersecurity Assessment  
Discussion: Administration to obtain additional quotes for comparisons.

- c) Bulk Oil

**128-2023**

**Johnston/Rogowsky**  
**BE IT RESOLVED THAT** the following quote for bulk oil from Arborg Oil & Filter be accepted: 208L Drum - \$895.00 plus applicable taxes **CARRIED**

3. MNP LLP  
 \* Draft Municipal Services Delivery Improvement Program Report  
Discussion: Council reviewed and provided feedback which will be reported back to MNP LLP.

4. Water Treatment Plant  
 \* Filtration System Upgrades

**129-2023**

**Rogowsky/Johnston**  
**BE IT RESOLVED THAT** the Manitoba Water Services Board be requested to provide Technical and Financial Support for Filtration and Distribution Pump Upgrading. **CARRIED**

**13. CHIEF ADMINISTRATIVE OFFICER’S REPORT**

- Cindy reported on the following:
- Status of 2022 Audit
  - Status of Trackless
  - Request for repairs/upgrades to Library *Held Over*
  - Hole sponsorship for Helping Hockey Golf Tournament

**130-2023**

**Rogowsky/Gislason**  
**BE IT RESOLVED THAT** Council sponsor a hole for the 2023 Helping Hockey Golf Tournament on June 16, 2023 in the amount of \$200.00. **CARRIED**

- Attendance at the following:
- Emergency Program Open House
  - Regional Water Meeting w/ MWSB & MBR
  - Municipal Relations Administrator Virtual Meeting
  - NEIEMB Meeting

**14. MAYOR AND COUNCILLOR'S REPORTS**

**Deputy Mayor Ron Johnston reported on:**

Attendance at the following:

- ABPRC Board Meeting
- Emergency Program Open House
- Regional Water Meeting w/ MWSB & MBR

**Councillor Donna Gislason reported on:**

- Shared Health conversations

Attendance at the following:

- EIPD Meeting
- ADM&HV Meeting
- Derek Johnson, Come and Go Tea

**Councillor Ron Rogowsky reported on:**

Attendance at the following:

- Emergency Program Open House
- Regional Water Meeting w/ MWSB & MBR

**Mayor Peter Dueck reported on:**

Attendance at the following:

- Emergency Program Open House
- Regional Water Meeting w/ MWSB & MBR

**15. COMMITTEE OF THE WHOLE**

**131-2023 Rogowsky/Gislason**  
**BE IT RESOLVED THAT** Council go into Committee of the Whole. **CARRIED**

**132-2023 Gislason/Johnston**  
**BE IT RESOLVED THAT** Council go out of Committee of the Whole and re-convene into Regular Meeting. **CARRIED**

1. Green Team

**133-2023 Gislason/Rogowsky**  
**BE IT RESOLVED THAT** Jaycen Kirby and Willian Caldeira be hired through the 2023 Hometown Green Team Program for summer employment with the Town of Arborg;  
  
**AND FURTHER BE IT RESOLVED THAT** the hourly rate of pay be set at \$14.40 per hour. **CARRIED**

**16. ADJOURNMENT – 12:31 P.M.**

**134-2023 Gislason/Johnston**  
**BE IT RESOLVED THAT** Council do now adjourn to meet again in Arborg on July 12th, 2023. **CARRIED**



**Peter Dueck**  
**Mayor**



**Cindy Stansell**  
**Chief Administrative Officer**