

**TOWN OF ARBORG
SPECIAL MEETING OF COUNCIL
January 25th, 2023**

1. **CALL MEETING TO ORDER:** 9:00 A.M.
Deputy Mayor Ron Johnston called the Meeting to Order at 9:00 A.M.

Present: Deputy Mayor Ron Johnston
Councillors: Ron Rogowsky, Donna Gislason
Also Present: Cindy Stansell, Chief Administrative Officer
Absent with regrets: Mayor Peter Dueck, Councillor Rob Thorsteinson
2. **APPROVAL OF AGENDA**

20-2023 **Gislason/Rogowsky**
BE IT RESOLVED THAT the Agenda be adopted. **CARRIED**
3. **CONFIRMATION OF MINUTES**

1. Regular Meeting – January 11th, 2023

21-2023 **Rogowsky/Gislason**
BE IT RESOLVED THAT the Minutes of the following Meeting be adopted:
Regular Meeting – January 11th, 2023

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Deputy Mayor and Chief Administrative Officer. **CARRIED**
4. **BUSINESS ARISING FROM MINUTES – Nil**
5. **DELEGATIONS - Nil**
6. **CORRESPONDENCE**

1. Manitoba Interlake Caucus *All Received as Information*
a) Letter to Minister of Municipal Relations, Re: Municipal Funding Freeze
b) Response Letter from Manitoba Liberal Caucus

2. Workplace Education Manitoba *Received as Information*
* Collaborative Leadership Conference

3. Community Futures East Interlake *Received as Information*
* Interactive Day of Learning and Networking

4. Municipality of Bifrost-Riverton *Received as Information*
* ABPRC Program Booking Software
7. **PUBLIC HEARINGS – Nil**
8. **FINANCIAL BUSINESS**

1. East Interlake Watershed District *Tabled to Budget*
* 2023 Levy
9. **BY-LAWS FOR CONSIDERATION - Nil**
10. **BUSINESS ARISING FROM DELEGATIONS - Nil**
11. **UNFINISHED BUSINESS – Nil**

12. NEW AND OTHER BUSINESS

1. Taxervice
 - * Engagement Letter

22-2023 Gislason/Rogowsky

BE IT RESOLVED THAT Council enter into a 3-year agreement with Taxervice, ending December 31, 2026, for the management of tax arrears recovery for the Town of Arborg;

AND FURTHER BE IT RESOLVED THAT the Chief Administrative Officer be authorized to sign the Engagement Letter on behalf of the Town of Arborg.

CARRIED

2. Arborg Bifrost Parks & Recreation Commission
 - * Facility Naming Rights

Discussion: Council discussed the proposal. Representative will bring back suggested amendments.
3. 2023 Emergency Response Plan

23-2023 Rogowsky/Gislason**Municipal Emergency Preparedness Program Resolution**

- 1. Title**
 - 1.1 This resolution shall be known as, and may cited as, the “Town of Arborg Emergency Preparedness Resolution”.
- 2. Purpose**
 - 2.1 The purpose of this Resolution is to establish an emergency preparedness program for the Town of Arborg.
- 3. Authority**
 - 3.1 The Emergency Measures Act, C.C.S.M., c. E80, s. 8(1)(EMA) provides [in part] that “every local authority shall prepare and adopt emergency preparedness programs and emergency plans...” which are further prescribed in the Local Authorities Emergency Planning and Preparedness Regulation, 159/2016 (the Regulation).
 - 3.2 The EMA, s. 8(1) further provides that municipal emergency preparedness program and plans must be submitted to the Emergency Measures Organization (EMO) advisor for approval.
- 4. Application**
 - 4.1 This Resolution applies to all members of the Council, the Chief Administrative Officer, members of Committees of Council, Town of Arborg Employees, those who appear before Council or its Committees, and members of the general public.
 - 4.2 In the event of any conflict between the provisions of the EMA or its Regulation and this Resolution, the Act and its Regulations shall prevail.
- 5. Definitions**
 - 5.1 All words and phrases used in this Resolution shall have the same meaning as defined in the EMA, the Local Authorities Emergency Preparedness Regulation, and The Municipal Act, C.C.S.M. c. M225.
- 6. Municipal Emergency Preparedness Program**
 - 6.1 The Town of Arborg, hereby adopts and incorporates by reference the provisions of the Emergency Plan and Program of the Town of Arborg. Emergency Preparedness Program, dated December 2022.
 - 6.2 Subject to IEMA, s. 8(7), Council may approve by Resolution amendments to the Emergency Preparedness Program, dated December 2022, including amendments to the Emergency Plan.
 - 6.3 Council may also approve by Resolution:
 - 6.3.1 Appointment of qualified individuals to the position of Municipal Emergency Coordinator and prescribe any additional duties alternation of duties other than those required under the EMA and its Regulation.
 - 6.3.2 Appointment of community members to its Emergency Preparedness Advisory Committee.
 - 6.3.3 Appointment of qualified individuals to its Emergency Response Control Group.
 - 6.3.4 Delegation of authorities that may be lawfully delegated to municipal offices or employee positions or to specific individuals, to facilitate

**23-2023 Rogowsky/Gislason
Municipal Emergency Preparedness Program Resolution – cont’d**

- Continuity of local government operations during an emergency or disaster
- Restoration of critical municipal services
- Adequate authority, including financial authority, to carry out assigned duties under the Incident Command Structure
- Acquisition and distribution of necessary resources
- Coordination with other levels of government, departments and agencies including appropriate limited to the delegated authority.

6.3.5 Declaration of a state of local emergency (SOLE) under EMA, s. 11 for the geographical territory of the local authority or any portion of that territory, and any orders issued under EMA, s. 12 respecting the exercise of emergency powers under section

6.3.6 Such other Resolutions as may be authorized under the EMA, the Municipal Act or other legislation for the purpose of responding to an apprehended or actual hazard, threat or risk to the community.

7. Effective Date

This Resolution shall come in effect on January 25th, 2023.

CARRIED

24-2023 Gislason/Rogowsky

WHEREAS the Emergency Coordinator of the Town of Arborg has prepared an Emergency Plan for the Town of Arborg completed on or about December 2022, has presented it to the Council on January 25th, 2023 and advised that it, they, he, or she reasonably believes that the Emergency Plan will meet the requirements of The Emergency Measures Act and the Local Authorities Emergency Planning and Preparedness Regulation and recommends that it be approved and submitted to the Emergency Measures Organization.

IT IS THEREFORE RESOLVED that the Emergency Plan be approved and submitted to the Emergency Measures Organization.

CARRIED

4. Western Financial Group

* Risk Management, Abuse Policy

Discussion: CAO to develop policy for approval at next meeting.

13. CHIEF ADMINISTRATIVE OFFICER’S REPORT

Cindy reported on:

- BSCP Application
- Request for Handi-Van Services
- Job Applications
- Meeting with Public Works

14. MAYOR AND COUNCILLORS’ REPORTS

Councillor Donna Gislason reported on:

Attendance at the following:

- ASRC & Handi-Van Meeting
- Healthcare meeting
- ASHC Meeting

Councillor Ron Rogowsky reported on:

Attendance at the following:

- CFEI Board Meeting
- ITA Meeting
- ABF&ES Christmas Party

Deputy Mayor Ron Johnston report on:

Attendance at the following:

- EIWD Board Meeting
- Healthcare Meeting
- Meeting with Public Works & Joe Johnson Equipment

15. COMMITTEE OF THE WHOLE – Nil

16. ADJOURNMENT – 10:49 A.M.

25-2023 Rogowsky/Gislason

BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on February 8th, 2023.

CARRIED

Peter Dueck
Mayor

Cindy Stansell
Chief Administrative Officer