

**TOWN OF ARBORG  
REGULAR MEETING OF COUNCIL  
January 11<sup>th</sup>, 2023**

1. **CALL MEETING TO ORDER:** 9:00 A.M.  
Mayor Peter Dueck called the Meeting to Order at 9:00 A.M.  
  
**Present:** Mayor Peter Dueck, Deputy Mayor Ron Johnston  
**Councillors:** Ron Rogowsky, Donna Gislason  
**Also Present:** Cindy Stansell, Chief Administrative Officer  
**Absent with regrets:** Councillor Rob Thorsteinson
  
2. **APPROVAL OF AGENDA**
  - 1-2023 **Johnston/Gislason**  
**BE IT RESOLVED THAT** the Agenda be adopted. **CARRIED**
  
3. **CONFIRMATION OF MINUTES**
  1. Regular Meeting – December 14<sup>th</sup>, 2022
  2. Special Meeting – December 19<sup>th</sup>, 2022
  - 2-2023 **Gislason/Rogowsky**  
**BE IT RESOLVED THAT** the Minutes of the following Meeting be adopted:  
Regular Meeting – December 14<sup>th</sup>, 2022  
Special Meeting – December 19<sup>th</sup>, 2022  
**AND FURTHER BE IT RESOLVED THAT** the Minutes be signed by the Mayor and Chief Administrative Officer. **CARRIED**
  
4. **BUSINESS ARISING FROM MINUTES – Nil**
  
5. **DELEGATIONS**
  1. 9:00 a.m. Jackie & Kylie Horvat  
\* Bubble Bee Sweets  
  
Mayor Dueck welcomed Kylie & Jackie Horvat to the meeting. Jackie provided an overview of their new business venture. They have purchased a food truck and would like to look at opportunities of where they can set up. Ideally, they would like to be located near the Library Park a few days a week but would consider other options. Council discussed the restrictions under the Town By-law governing Mobile Food Vending Units. Council thanked Jackie and Kylie for attending and they left the meeting.
  
6. **CORRESPONDENCE**
  1. Ashley Keep ~ Manitoba Transportation & Infrastructure  
\* EMO Workshops *Received as Information*
  2. Association of Manitoba Municipalities  
\* Elected Municipal Officials Education Sessions *Received as Information*
  3. Marvin Plett ~ City of Winkler  
\* Seasons Greetings *Received as Information*
  4. Rural Manitoba Economic Development Corporation  
\* Virtual Training *Received as Information*
  5. Karen Melnychuk ~ Multi-Material Stewardships Manitoba  
\* 2023 Municipal Recycling Funding Payments *Received as Information*

**6. CORRESPONDENCE – cont'd**

6. Central Interlake Chamber of Commerce  
\* 2023 Membership Dues

**3-2023 Rogowsky/Johnston**

**BE IT RESOLVED THAT** Council authorize the payment of \$100.00 to Central Interlake Chamber of Commerce for 2023 Membership Dues. **CARRIED**

7. Arborg Bifrost Parks & Recreation Commission  
\* Request for Letters of Support

**4-2023 Gislason/Johnston**

**BE IT RESOLVED THAT** Council authorize Administration to provide letters of support to the Arborg Bifrost Parks & Recreation Commission for their applications to the Building Sustainable Communities Program for the following projects:

- Baseball Diamond Improvements
- Replacement of Ice Condenser at Arena

**CARRIED**

8. Manitoba Metis Foundation *Received as Information*  
\* Parcel Solutions

**7. PUBLIC HEARINGS – Nil****8. FINANCIAL BUSINESS**

1. Bifrost Municipal Airport Commission *Tabled to Budget Discussions*  
\* 2022 Statement

2. Arborg Bifrost Parks & Recreation Commission  
\* Request for Approval of Software Purchase

**5-2023 Rogowsky/Gislason**

**BE IT RESOLVED THAT** Town of Arborg Council approves to contribute 50% towards the Software Project as proposed by the Arborg Bifrost Parks & Recreation Commission in their letter dated January 9<sup>th</sup>, 2023, subject to the approval of the Municipality of Bifrost-Riverton;

**AND FURTHER BE IT RESOLVED THAT** upon approval these costs be included in the Arborg Bifrost Parks & Recreation Commission 2023 Operating Budget.

**CARRIED**

3. Evergreen Regional Library  
\* 2023 Levy

**6-2023 Gislason/Rogowsky**

**BE IT RESOLVED THAT** payment of the **first half** of the *Evergreen Regional Library's 2023 Levy*, in the amount of **\$6,554.50**, be authorized for payment.

**CARRIED**

4. Manitoba Water Services Board  
a) Wastewater Treatment Lagoon Assessment Costs to December 31, 2022

**7-2023 Gislason/Johnston**

**BE IT RESOLVED THAT** the January 4<sup>th</sup>, 2023 Invoice received from The Manitoba Water Services Board, in the amount of \$8,123.35, for Expenses incurred to December 31, 2022 with respect to the Wastewater Treatment Lagoon Assessment [Arborg (16)], be authorized for payment. **CARRIED**

- b) Watermain Renewals & Water Supply Upgrades Costs to December 31, 2022

**8-2023 Johnston/Rogowsky**

**BE IT RESOLVED THAT** the January 4<sup>th</sup>, 2023 Invoice received from The Manitoba Water Services Board, in the amount of \$22,566.55, for Expenses incurred to December 31, 2022 with respect to the Watermain Renewals and Water Supply Upgrade [Arborg (17)], be authorized for payment. **CARRIED**

**8. FINANCIAL BUSINESS – cont’d**

- 5. List of Accounts for Approval

**9-2023 Johnston/Gislason**

**BE IT RESOLVED THAT** the following accounts for 2022 be approved for payment:  
 Cheque No. 13543 – 13617 \$253,864.65

AND FURTHER BE IT RESOLVED THAT the following accounts for 2023 be approved for payment:

Cheque No. 13618 – 13619 \$28,817.18

**TOTAL \$282,681.83 CARRIED**

**9. BY-LAWS FOR CONSIDERATION**

- 1. By-law No. 13-2022, Borrowing Funds for 2023

**10-2023 Gislason/Rogowsky**

**BE IT RESOLVED THAT *By-law No. 13-2022***, a By-law of the Town of Arborg to ***Provide for Borrowing Funds for Current and Capital Expenses for 2023***, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Council Member	For	Against	Abstained
Mayor Peter Dueck	√		
Deputy Mayor Ron Johnston	√		
Councillor Donna Gislason	√		
Councillor Rob Thorsteinson (absent)			
Councillor Ron Rogowsky	√		

**CARRIED**

- 2. By-law No. 1-2023, Road Opening

**11-2023 Gislason/Rogowsky**

**BE IT RESOLVED THAT *By-law No. 1- 2023***, a By-law of the Town of Arborg to ***Open a Municipal Road***, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Council Member	For	Against	Abstained
Mayor Peter Dueck			√
Deputy Mayor Ron Johnston	√		
Councillor Donna Gislason	√		
Councillor Rob Thorsteinson (absent)			
Councillor Ron Rogowsky	√		

**CARRIED**

**10. BUSINESS ARISING FROM DELEGATIONS**

- 1. Jackie & Kylie Horvat

\* Bubble Bee Sweets

*Discussion:* Council directed CAO to draft amendments to the By-law and bring back to Council for review.

**11. UNFINISHED BUSINESS**

- 1. BAR Waste Authority Co-op Inc.

\* Invoice # 2022-83, BAR Waste Burn Pit Relocation & Removal Garbage Cell Soil Cover

**12-2023 Gislason/Rogowsky**

**BE IT RESOLVED THAT** Council authorize the payment of Invoice # 2022-38 to BAR Waste Authority Co-op Inc. for the burn pit relocation and removal and garbage cell soil cover in the amount of \$36,383.81;

**AND FURTHER BE IT RESOLVED THAT** this amount be borne by the Canada Community Building Reserve Fund (formerly Federal Gas Tax Reserve Fund).

**CARRIED**

**11. UNFINISHED BUSINESS – cont'd**

2. Review of Quote:
  - \* Trackless M17 Articulating All-Season Tractor

*Discussion:* Representatives from Joe Johnson Equipment will be out in the coming weeks to visit public works.

**12. NEW AND OTHER BUSINESS**

1. East Interlake Planning District *Received as Information*
  - \* Interim Occupancy Permit
2. Training Centre Buildings
  - a) Review of Proposals for Cleaning Services

**13-2023 Rogowsky/Johnston**

**BE IT RESOLVED THAT** Council enter into an agreement with Magaway Cleaning Services for the cleaning of the Training Centre;

**AND FURTHER BE IT RESOLVED THAT** Council authorize the Mayor and CAO to sign the agreement on behalf of the Town of Arborg. **CARRIED**

b) Lease Agreement, Request for Amendment

**14-2023 Johnston/Rogowsky**

**BE IT RESOLVED THAT** Council authorize the amendments as requested in the email from Jim Simmons with Assiniboine Community College for the Lease Agreement of the Training Centre;

**AND FURTHER BE IT RESOLVED THAT** the Mayor and CAO be authorized to sign the amended lease. **CARRIED**

3. Administrative Assistant
  - \* Letter of Resignation

**15-2023 Rogowsky/Gislason**

**BE IT RESOLVED THAT** the Letter of Resignation received from Administrative Assistant on December 23, 2022 be accepted with regrets. **CARRIED**

**15. COMMITTEE OF THE WHOLE****16-2023 Johnston/Rogowsky**

**BE IT RESOLVED THAT** Council go into Committee of the Whole. **CARRIED**

**17-2023 Gislason/Johnston**

**BE IT RESOLVED THAT** Council go out of Committee of the Whole and re-convene into Regular Meeting. **CARRIED**

1. Health Care
2. Personnel Matters

**18-2023 Johnston/Gislason**

**BE IT RESOLVED THAT** the Town of Arborg place an ad in the January 19<sup>th</sup>, 2023 edition of The Express Weekly News for an Office Clerk Position. **CARRIED**

**14. MAYOR AND COUNCILLORS' REPORTS**

**Deputy Mayor Ron Johnston reported on:**

Attendance at the following:

- ABPRC Board Meeting
- Joint Meeting with ABPRC & Mun. of Bifrost-Riverton

Councillor Ron Johnston took leave from the meeting due to prior commitments.

**13. CHIEF ADMINISTRATIVE OFFICER'S REPORT**

**Cindy reported on:**

- Public works operations
- Attendance at the following:
- Joint Meeting with ABPRC & Mun. of Bifrost-Riverton
  - MTI & Tetra Tech Meeting, Hwy 68 & 7 Culverts

**14. MAYOR AND COUNCILLORS' REPORTS – cont'd**

**Councillor Ron Rogowsky reported on:**

- Attendance at the following:
- Joint Meeting with ABPRC & Mun. of Bifrost-Riverton

**Councillor Donna Gislason reported on:**

- Attendance at the following:
- Joint Meeting with ABPRC & Mun. of Bifrost-Riverton
  - ASHC Maintenance Committee Mtg

**Mayor Peter Dueck reported on:**

- Attendance at the following:
- Joint Meeting with ABPRC & Mun. of Bifrost-Riverton

**16. ADJOURNMENT – 12:17 p.m.**

**19-2023 Rogowsky/Gislason**  
**BE IT RESOLVED THAT** Council do now adjourn to meet again in Arborg on February 8<sup>th</sup>, 2023. **CARRIED**

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**Peter Dueck**  
**Mayor**

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**Cindy Stansell**  
**Chief Administrative Officer**