

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
December 14th, 2022**

1. CALL MEETING TO ORDER: 9:00 A.M.

Mayor Peter Dueck called the Meeting to Order at 9:00 A.M.

Present: Mayor Peter Dueck, Deputy Mayor Ron Johnston

Councillors: Rob Thorsteinson, Ron Rogowsky, Donna Gislason

Also Present: Cindy Stansell, Chief Administrative Officer

2. APPROVAL OF AGENDA

306-2022 Gislason/Thorsteinson

BE IT RESOLVED THAT the Agenda be adopted.

CARRIED

3. CONFIRMATION OF MINUTES

1. Special Meeting – November 24th, 2022
2. Special Meeting – December 6th, 2022

307-2022 Johnston/Thorsteinson

BE IT RESOLVED THAT the Minutes of the following Meeting be adopted:

Special Meeting – November 24th, 2022

Special Meeting – December 6th, 2022

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer.

CARRIED

4. BUSINESS ARISING FROM MINUTES – Nil

5. DELEGATIONS

Mayor Dueck relinquished Chair to Deputy Mayor Johnston and joined Trudy Dueck as part of the Delegation.

1. 9:00 a.m. Trudy & Peter Dueck
* Elizabeth Dueck Park

Deputy Mayor Johnston welcomed the Delegation. Trudy outlined her letter sent on behalf of the Vidir Family Council in regards to the completion of the Elizabeth Dueck Park. Trudy discussed the vision for the completion and the commitment of the Vidir Family Council for half the cost of the project. Trudy requested Council consider contributing the other half of the costs. Council thanked Trudy and the Vidir Family Council for their generous contributions to date and applauded the vision for completion. Council thanked Trudy for attending and she left the meeting.

Mayor Dueck resumed the Chair position.

6. CORRESPONDENCE

1. James Bezan, MP
* Canadian Summer Jobs 2023 Program

308-2022 Thorsteinson/Gislason

BE IT RESOLVED THAT Council of the Town of Arborg authorize the application to Canada Summer Jobs 2023 Program for an Office Staff 16-week position at a wage of \$14.15 per hour.

CARRIED

2. Manitoba Metis Foundation *Received as Information*
* Congratulations
3. Manitoba Municipal Relations *Received as Information*
* Bulletin #2022-34, EOI – Child Care Space Expansion

6. CORRESPONDENCE – cont’d

- 4. Manitoba Municipal Administrators *Received as Information*
 * 2023 Finance and Admin Bootcamp
- 5. Manitoba Crime Stoppers *Received as Information*
 * Request for 2023 Contribution
- 6. Arborg Bifrost Parks & Recreation Commission *Received as Information*
 * Request for Meeting

7. PUBLIC HEARINGS – Nil

8. FINANCIAL BUSINESS

- 1. List of Accounts for Approval

309-2022 Johnston/Thorsteinson

BE IT RESOLVED THAT the following accounts be approved for payment:

Cheque No. 13443 – 13542	\$354,726.74	CARRIED
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- 2. Financial Statement, as at November 30, 2022

310-2022 Gislason/Rogowsky

BE IT RESOLVED THAT the **November 2022 Financial Statement** be adopted as presented. **CARRIED**

- 3. Interim Budget 2023

311-2022 Gislason/Rogowsky

WHEREAS, in accordance with Section 163 of the *Municipal Act*, the Council of the Town of Arborg has made an **Interim Budget** of all Operating and Capital Expenditures of the Municipality for the Period of January 1, 2023 until the adoption of the Annual Estimates;

THEREFORE BE IT RESOLVED THAT the **Interim Budget** be hereby adopted as follows:

Operating Requirements:

General Government Services	\$250,000.00
Protective Services	200,000.00
Transportation Services	200,000.00
Environmental Health Services	60,000.00
Public Health and Welfare Services	25,000.00
Environmental Development Services	15,000.00
Economic Development Services	25,000.00
Recreation Development Services	175,000.00
Fiscal Services	<u>200,000.00</u>
	\$1,150,000.00

Capital Requirements **\$500,000.00**

Utility Requirements **\$200,000.00**

Utility Capital Requirements **\$500,000.00** **CARRIED**

- 4. BAR Waste Authority Co-op Inc. **Held Over**
 * Invoice #2022-83, BAR Waste Burn Pit Relocation & Removal
 Garbage Cell Soil Cover

- 5. Property Tax Reimbursements – Overpayments

312-2022 Gislason/Thorsteinson

BE IT RESOLVED THAT Council authorize the reimbursement of overpaid property tax amounts on the following accounts:

Roll No. 4600.00	\$1,431.43	
Roll No. 19810.00	\$3,964.39	CARRIED

9. BY-LAWS FOR CONSIDERATION

1. By-law No. 10-2022, Amends Borrowing By-law 8-2022

313-2022 Gislason/Johnston

BE IT RESOLVED THAT *By-law No. 10-2022*, a By-law of the Town of Arborg to ***Amend its By-law No. 8-2022, a By-law to provide for the expenditure and borrowing of funds for the expansion of the Waste Disposal Grounds under the management of B.A.R. Waste Authority Co-operative Inc.***, be read a second time.

CARRIED

314-2022 Thorsteinson/Rogowsky

BE IT RESOLVED THAT *By-law No. 10-2022*, a By-law of the Town of Arborg to ***Amend its By-law No. 8-2022, a By-law to provide for the expenditure and borrowing of funds for the expansion of the Waste Disposal Grounds under the management of B.A.R. Waste Authority Co-operative Inc.***, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Council Member	For	Against	Abstained
Mayor Peter Dueck	√		
Deputy Mayor Ron Johnston	√		
Councillor Donna Gislason	√		
Councillor Rob Thorsteinson	√		
Councillor Ron Rogowsky	√		

CARRIED

2. By-law No. 11-2022, Council Indemnities for 2023

315-2022 Gislason/Rogowsky

BE IT RESOLVED THAT *By-law No. 11-2022*, a By-law of the Town of Arborg to ***Provide for Remuneration for its Mayor and Councillors***, be read a second time.

CARRIED

316-2022 Johnston/Thorsteinson

BE IT RESOLVED THAT *By-law No. 11-2022*, a By-law of the Town of Arborg to ***Provide for Remuneration for its Mayor and Councillors***, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Council Member	For	Against	Abstained
Mayor Peter Dueck	√		
Deputy Mayor Ron Johnston (absent)	√		
Councillor Rob Thorsteinson	√		
Councillor Ron Rogowsky	√		
Councillor Donna Gislason	√		

CARRIED

3. By-law No. 12-2022, Employee Salaries for 2023

317-2022 Johnston/Thorsteinson

BE IT RESOLVED THAT *By-law No. 12-2022*, a By-law of the Town of Arborg to ***Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2023***, be read a second time.

318-2022 Gislason/Rogowsky

BE IT RESOLVED THAT *By-law No. 12-2022*, a By-law of the Town of Arborg to ***Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2023***, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Council Member	For	Against	Abstained
Mayor Peter Dueck	√		
Deputy Mayor Ron Johnston (absent)	√		
Councillor Rob Thorsteinson	√		
Councillor Ron Rogowsky	√		
Councillor Donna Gislason	√		

CARRIED

9. BY-LAWS FOR CONSIDERATION – cont'd

4. By-law No. 13-2022, Borrowing Funds for 2023

319-2022 Johnston/Rogowsky

BE IT RESOLVED THAT *By-law No. 13-2022*, a By-law of the Town of Arborg to ***Provide for Borrowing Funds for Current and Capital Expenses for 2023***, be read a first time. **CARRIED**

320-2022 Thorsteinson/Gislason

BE IT RESOLVED THAT *By-law No. 13-2022*, a By-law of the Town of Arborg to ***Provide for Borrowing Funds for Current and Capital Expenses for 2023***, be read a second time. **CARRIED**

5. By-law No. 1-2023, Road Opening

Mayor Dueck declared an interest in this matter as well as item 10.1 and excused himself from the meeting. Deputy Mayor Johnston assumed the chair.

321-2022 Thorsteinson/Rogowsky

BE IT RESOLVED THAT *By-law No. 1-2023*, a By-law of the Town of Arborg to ***Open a Municipal Road***, be read a first time. **CARRIED**

322-2022 Gislason/Rogowsky

BE IT RESOLVED THAT *By-law No. 1-2023*, a By-law of the Town of Arborg to ***Open a Municipal Road***, be read a second time. **CARRIED**

10. BUSINESS ARISING FROM DELEGATIONS

1. Trudy Dueck
* Elizabeth Dueck Park

After the discussion Mayor Peter Dueck returned to the meeting and reassumed the chair.

11. UNFINISHED BUSINESS - Nil**12. NEW AND OTHER BUSINESS**

1. MWWA
* Annual Conference & Tradeshow

323-2022 Rogowsky/Thorsteinson

BE IT RESOLVED THAT Council authorize Brent Melsted, Assistant Public Works Supervisor to attend the 2023 MWWA Conference and Tradeshow February 26th – March 1st, 2023 in Winnipeg, MB;

AND FURTHER BE IT RESOLVED THAT the associated fees be authorized for payment. **CARRIED**

2. Transfer of Outstanding Accounts to the Tax Roll
* Water & Sewer Accounts

324-2022 Gislason/Johnston

WHEREAS Pursuant to Section 252(2) of the *Municipal Act*, the amount of all outstanding charges for water and sewer service are a lien and charge upon the land serviced, and shall be collected in the same manner in which ordinary taxes upon the land are collectible, and with like remedies;

THEREFORE BE IT RESOLVED THAT Council authorize the addition of the following outstanding Sewer and Water Consumer Accounts to the Tax Roll:

12. NEW AND OTHER BUSINESS – cont’d

324-2022 cont’d

	Bill ID	Roll No.	Total
1	5200.10	5200	\$434.43
2	9200.30	9200	\$111.86
3	13400.00	13400	\$340.99
4	13500.10	13500	\$312.48
5	16200.40	16200	\$581.17
6	21215.10	21215	\$1,074.33
7	22600.00	22600	\$477.41
8	23820.00	23820	\$317.12
9	27200.30	27200	\$194.90
10	30600.10	30600	\$413.48
11	30800.50	30800	\$312.48
12	30900.10	30900	\$316.20
13	33500.10	33500	\$189.86
14	37200.10	37200	\$509.03
15	37500.60	37500	\$338.14
16	41600.00	41600	\$307.74
17	43000.20	43000	\$313.17
18	49500.50	49500	\$198.68
19	55500.00	55500	\$397.24
20	55700.20	55700	\$480.73
21	57650.10	57650	\$208.50
	Total		\$7,892.94

CARRIED

- 3. April 1, 2023 to March 31, 2023 Mobile Home Park Rental Fees

325-2022

Gislason/Rogowsky

WHEREAS, when a municipality owns rental property, the property is exempt from rent regulation (*as per the Residential Tenancy Branch Policies and Procedures Section 13 – Rent Regulation; Sub-section 13.4 Mobile Home Parks – Licence Fees and Municipal Taxes*);

THEREFORE BE IT RESOLVED THAT, effective **April 1, 2023**, lot rental fee at the **Arborg’s Mobile Home Park** remain at **\$160.00 per month**. **CARRIED**

- 4. 2023 Tax Sale
 - a) Designate Tax Sale Year

326-2022

Johnston/Thorsteinson

BE IT RESOLVED THAT Council designate the year 2022 for Tax Sale purposes, which specifies that any tax in arrears for 2021 and earlier may be sold at a Public Auction in 2023. **CARRIED**

- b) Establish Date for 2023 Tax Sale

327-2022

Johnston/Thorsteinson

BE IT RESOLVED THAT the Town of Arborg **Tax Sale Auction** date be set for **October 11th, 2023 at 10:00 a.m.** **CARRIED**

- 5. Review of Quote:
 - a) Trackless M17 Articulating All-Season Tractor **Held Over**

- 6. Office Cleaning Agreement Renewal
 - a) January to December 2023

328-2022

Thorsteinson/Gislason

BE IT RESOLVED THAT the Town of Arborg renew the cleaning contract for the Town office with Magaway Cleaning Services for January 1, 2023 to December 31, 2023;

AND FURTHER BE IT RESOLVED the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the Town of Arborg. **CARRIED**

- 7. JRCC Engineering Consultant
 - * Arborg Lagoon Dike Assessment Report *Received as Information*

13. CHIEF ADMINISTRATIVE OFFICER’S REPORT

Cindy reported on:

- Training Centre Project Status and Grant Approval
- Attendance at the following:
- Regional CAO Meeting
 - Mtg w/ MNP to kick off MSDIP Project
 - ABF&ES Mtg
 - PW & Admin Performance Evaluations

14. MAYOR AND COUNCILLORS’ REPORTS

Deputy Mayor Ron Johnston reported on:

Attendance at the following:

- Watershed Conference
- EIWD Board Mtg & AGM

Councillor Donna Gislason reported on:

Attendance at the following:

- Seniors Resource Mtg
- EIPD Mtg
- ASHC Mtg

Councillor Rob Thorsteinson reported on:

Attendance at the following:

- MWSB/Tetra Tech Mtg
- Evergreen Library Board Mtg
- EIPD Mtg
- ABF&ES Mtg
- PW Performance Evaluations

Councillor Ron Rogowsky reported on:

Attendance at the following:

- ITA Mtg
- Vet Mtg
- ABP&RC Mtg
- ABF&ES Mtg
- CFEI Mtg

Mayor Peter Dueck reported on:

- Interlake Healthcare Sustainability Committee

Attendance at the following:

- ASHC Mtg
- PW & Admin Performance Evaluations

15. COMMITTEE OF THE WHOLE

- | | | |
|-----------------|---|----------------|
| 329-2022 | Thorsteinson/Gislason
BE IT RESOLVED THAT Council go into Committee of the Whole. | CARRIED |
| 330-2022 | Johnston/Gislason
BE IT RESOLVED THAT Council go out of Committee of the Whole and re-convene into Regular Meeting. | CARRIED |
| 1. | Personnel Matters | |
| 331-2022 | Johnston/Gislason
BE IT RESOLVED THAT Council appoint Brent Melsted as the Acting Public Works Supervisor;

AND FURTHER BE IT RESOLVED THAT while in this position he be paid a rate of \$33.00 per hour. | CARRIED |

16. ADJOURNMENT – 11:54 a.m.

332-2022

Johnston/Gislason

BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on January 11th, 2023.

CARRIED

Peter Dueck
Mayor

Cindy Stansell
Chief Administrative Officer