

**TOWN OF ARBORG
SPECIAL MEETING OF COUNCIL
Friday, March 27th, 2020**

1. CALL MEETING TO ORDER: 10:00 A.M.

Meeting was held by Zoom Videoconferencing.

Mayor Peter Dueck called the Meeting to Order at 10:00 A.M.

Present: Mayor Peter Dueck, Deputy Mayor Ron Johnston
Councillors: Ron Rogowsky, Rob Thorsteinson and John Crackle
Also Present: Cindy Stansell, Chief Administrative Officer

2. APPROVAL OF AGENDA

96-2020 Thorsteinson/Johnston
BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**

3. UNFINISHED BUSINESS

1. COVID-19

a) Office Closure to Public

97-2020 Thorsteinson/Crackle
WHEREAS on March 17th, 2020 the Town of Arborg office was closed to the general public;

AND WHEREAS on March 20th, 2020 the Province of Manitoba declared a province-wide state of emergency due to COVID-19 and advised Manitobans to use social-distancing measures;

THEREFORE BE IT RESOLVED the Town of Arborg office remain closed to general walk-in-traffic, with an exterior drop-box being provided during office hours;

AND FURTHER BE IT RESOLVED that in cases of pressing matters, an appointment with administrative staff may be made to exchange documents such as forms, payments, etc. so long as social distancing measures and recommendations from the Province of Manitoba can continue to be met. **(Carried)**

b) Variance Public Hearing
Discussion: CAO to inquire with applicant/planning district as to effects on applicants plans.

4. NEW AND OTHER BUSINESS

1. Mobile Home Park

* Province of Manitoba, Moratorium on Rent Increases
Discussion: CAO advised Council that due to the Province of Manitoba’s announcement of a rent freeze due to the COVID-19 Pandemic, the planned April 1st, 2020 rent increase for the Mobile Home Park will have to be postponed.

* Update on Lot 4
Discussion: Council was advised of the Tenants plans for this Mobile Home Park lot.

2. Utility and Property Taxes

* Penalties on Outstanding Accounts **(Held Over)**

3. Review of Quotes

* Laptop

98-2020 Rogowsky/Johnston
BE IT RESOLVED THAT the following purchase be authorized:
1. **Acer Laptop with 1-year warranty and Microsoft Office 365**
Supplier: Staples
Total Cost: \$795.98 plus Applicable Taxes **(Carried)**

4. 2020 Financial Plan

* Budget Discussions
Discussion: The Province has extended the deadline to submit 2020 Financial Plan to June 15th, 2020.

5. COMMITTEE OF THE WHOLE

1. Personnel Matter

99-2020 Rogowsky/Thorsteinson
BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**

100-2020 Rogowsky/Crackle
BE IT RESOLVED THAT Council go out of Committee of the Whole and re-convene into Regular Meeting. **(Carried)**

6. ADJOURNMENT – 10:36 A.M.

101-2020 Crackle/Rogowsky
BE IT RESOLVED THAT the Special Meeting be adjourned. **(Carried)**

Peter Dueck
Mayor

Cindy Stansell
Chief Administrative Officer