

**TOWN OF ARBORG  
REGULAR MEETING OF COUNCIL  
November 13, 2019**

**1. CALL MEETING TO ORDER:**

Mayor Peter Dueck called the Meeting to Order at 9:00 A.M.

**Present:** Mayor Peter Dueck; Deputy Mayor Ron Johnston  
**Councillors:** John Crackle, Ron Rogowsky and Rob Thorsteinson  
**Also Present:** Lorraine Bardarson, Chief Administrative Officer

**2. APPROVAL OF AGENDA**

**294-2019 Thorsteinson/Crackle**  
**BE IT RESOLVED THAT** the Agenda be adopted as presented. **(Carried)**

**3. CONFIRMATION OF MINUTES**

1. Special Meeting – October 23<sup>rd</sup>, 2019

**295-2019 Rogowsky/Johnston**  
**BE IT RESOLVED THAT** the Minutes of the following Meeting be adopted as read:  
**Special Meeting – October 23<sup>rd</sup>, 2019**

**AND FURTHER BE IT RESOLVED THAT** the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**

**4. BUSINESS ARISING FROM MINUTES - Nil**

**5. DELEGATIONS - Nil**

**6. PUBLIC HEARINGS - Nil**

**7. CORRESPONDENCE**

1. Dave Wright, Deputy Minister of Justice and Deputy Attorney General  
Manitoba Justice  
\* 2019 Urban Policing Grant (Received as Information)

2. Jennifer Lansang, Administrative Licensing Assistant  
Drainage & Water Rights Manitoba Sustainable Development  
\* Amended Water Rights Regulation / New Online Water Licensing Portal  
(Received as Information)

3. Roza Gray, Superintendent and CEO Evergreen School Division  
\* Invitation to Attend the Evergreen School Division Education Plan Update & Budget Consultation Meeting ~ Wednesday, November 27, 2019 at 7 p.m.  
~ Arborg Collegiate Institute  
Discussion: Councillor Johnston will be attending. (Received as Information)

4. Office of the Fire Commissioner  
\* Fire Protection Workshop For Elected Officials and CAO's ~ Manitoba Emergency Services College, Brandon, MB ~ November 22<sup>nd</sup>, December 13<sup>th</sup>, 2019 and March 18<sup>th</sup>, 2020 (Received as Information)

5. Lisa O'Neill, CMMA, Office Administrator Community Futures East Interlake Inc.  
\* Invitation to Attend the 2<sup>nd</sup> Regional Roundtable Event ~ Tuesday, November 19<sup>th</sup>, 2019 at 11:30 a.m. ~ Fisher River Community Hall

**296-2019 Johnston/Rogowsky**  
**BE IT RESOLVED THAT** Members of Council be authorized to attend a *Round Table Regional Exchange Meeting* sponsored by **Community Futures East Interlake Inc.** on **Tuesday, November 19<sup>th</sup>, 2019 at 11:30 am** at the **Fisher River Community Hall;**

**AND FURTHER BE IT RESOLVED THAT** Indemnities and Mileage be authorized for payment. **(Carried)**

**7. CORRESPONDENCE – Cont'd**

6. Kyle Kouk, Energy Services Advisor  
Customer Energy Services & Sales Manitoba Hydro  
\* Important Safety Information – Manitoba Hydro Storm Clean-up & Salvage Efforts (Received as Information)
7. Gail J. McDonald, TCS Interlake Tourism Manager  
a) Travel Manitoba *INSPIRATION GUIDE* for 2020

**297-2019****Rogowsky/Thorsteinson**

**BE IT RESOLVED THAT** the Town of Arborg place a ¼ page Ad in the 2020 edition of the *Inland Oceans, Infinite Possibilities*, the Interlake Tourism Association's visitor's guide;

**AND FURTHER BE IT RESOLVED THAT** the cost of advertising, **\$315.00** plus GST, be authorized for payment. (Carried)

- b) Interlake 2020 Travel Guide (Received as Information)
8. Lorri Beer, Physician Recruitment Interlake-Eastern Regional Health Authority  
\* Recognition of Communities that Contributed Financially  
\* Copy of Thank you Letter from Kurtis Carlson, Co-Chief Resident, Northern Remote Family Medicine, University of Manitoba  
**Re:** 2019 Family Medicine Resident Retreat (All Received as Information)
9. Jennifer Campbell Moore, Director/Senior Counsellor  
Interlake Women's Resource Centre Inc.  
\* Invitation to Attend Annual General Meeting ~ 7 p.m., Wednesday, November 20<sup>th</sup>, 2019 ~ Johnson Hall, Gimli (Received as Information)
10. Pitblado Law  
\* Invitation to Attend a Client Reception ~ 4:30 – 7:30 p.m., Thursday, December 5<sup>th</sup>, 2019 ~ The Fort Garry Hotel, Winnipeg (Received as Information)
11. Tanya Grimolfson, Parade Coordinator  
\* Arborg Santa Claus Parade, December 7<sup>th</sup>, 2019

**298-2019****Rogowsky/Crackle**

**BE IT RESOLVED THAT** Council participate in the **Arborg Santa Claus Parade on Saturday, December 7<sup>th</sup> at 4:00 p.m.;**

**AND FURTHER BE IT RESOLVED** the purchase of candy for distribution at the parade be authorized. (Carried)

12. FCM Communique  
\* Western Economic Solutions Taskforce (WEST) (Received as Information)
13. Newsletters & Reports  
a) *InfraStructure* ~ October, 2019  
b) *Recycling* ~ October, 2019  
c) *Build Manitoba* ~ Fall 2019 (All Received as Information)

**8. FINANCIAL BUSINESS**

1. Financial Statement – October, 2019

**299-2019****Thorsteinson/Johnston**

**BE IT RESOLVED THAT** the **October 31<sup>st</sup>, 2019 Financial Statement** be adopted as presented. (Carried)

2. List of Accounts for Approval

**300-2019****Crackle/Rogowsky**

**BE IT RESOLVED THAT** the accounts (Cheque No. 10753 to No. 10825), in the total amount of **\$649,138.06**, be approved for payment. (Carried)

3. Chambers Fraser  
\* 2018 Audited Financial Statement  
CAO reported on the matter.

**9. BY-LAWS FOR CONSIDERATION**

Ref – Committee of the Whole

**10. BUSINESS ARISING FROM DELEGATIONS - Nil**

**11. UNFINISHED BUSINESS**

1. Planter Immediately South of Interlake Co-op Store  
 \* Request for Removal of Tree  
Discussion: Consensus is to trim the tree in the spring. CAO to respond.

**12. NEW AND OTHER BUSINESS**

1. Dorothy Forbes, CPA CGA, Vice President Finance and CFO  
 Interlake-Eastern Regional Health Authority  
 \* Expense Policy **Re:** 2019 Family Medicine Resident Retreat  
Discussion. CAO to respond. (Received as Information)
2. Council Portfolios (2019-20)

**301-2019**

**Crackle/Rogowsky**

**BE IT RESOLVED THAT** Council hereby makes the following appointments for **2019/2020:**

1. Deputy Mayor Councillor Ron Johnston
2. Chairpersons to the following Committees:
  - a) Finance Mayor Peter Dueck  
Vice Chair Deputy Mayor Ron Johnston  
Vice Chair Councillor Ron Rogowsky
  - b) Public Works Chairman Councillor Rob Thorsteinson  
Vice-Chair Mayor Peter Dueck  
 (Transportation/Sewer & Water Utility)
  3. Solicitor Pitblado Law
  4. Caretaker – Town Office Magaway Cleaning Services
  5. Animal Control Officers Public Works Personnel  
Chief Administrative Officer
  6. Fire Chief – Arborg Bifrost Fire Department Leroy Loewen
  7. That the CIBC, Arborg, MB and the Noventis Credit Union Limited, Arborg, MB be employed to transact all banking business of the Town.
  8. That membership in the following organizations be approved:
    1. Association of Manitoba Municipalities
    2. Manitoba Municipal Administrators Association
    3. Federation of Canadian Municipalities
  9. That the following represent the Town of Arborg on the Committees and Boards listed:
    - a) Arborg Bifrost-Riverton Community Mayor Peter Dueck  
 Development Corporation
    - b) Arborg-Bifrost Joint Fire Committee Councillor Rob Thorsteinson  
Councillor Ron Rogowsky  
Mayor Peter Dueck (Alternate)
    - c) Arborg-Bifrost Parks and Councillor John Crackle  
Councillor Ron Johnston (Alternate)  
Citizen Member Philip Bauernhuber  
(December 2019- November 2022)  
Citizen Member Adrian Plett  
(December 2019 – November 2020)  
(Bal of Term Dec 2017 – Nov 2020)  
Citizen Member Kelly Sweetland  
(December 2017-November 2020)  
 Recreation Commission
    - d) Central Interlake Chamber of Commerce Councillor Ron Rogowsky
    - e) Arborg & District Multicultural Councillor Ron Johnston  
 Heritage Village Committee
    - f) Arborg & Districts Seniors Councillor John Crackle  
 Resource Council and Handivan
    - g) Arborg Seniors Housing Corporation Mayor Peter Dueck  
Councillor Rob Thorsteinson
    - h) Bifrost Airport Commission Councillor Rob Thorsteinson  
Citizen Member Frank Fiarchuk
    - i) Bifrost/Arborg/Riverton Waste Authority Inc. Councillor Ron Johnston  
Councillor Ron Rogowsky
    - j) Community Futures – East Interlake Councillor Ron Rogowsky
    - k) Community Garden Club Councillor John Crackle
    - l) Doctors Committee Mayor & Council
    - m) East Interlake Conservation District Councillor Ron Johnston

- 301-2019**
- n) East Interlake Planning District Board  
Councillor Rob Thorsteinson  
Councillor John Crackle  
Mayor Peter Dueck (Alternate)
  - o) Evergreen Regional Library Board  
Councillor Rob Thorsteinson  
Citizen Member Doris Benson
  - p) Icelandic River Community Foundation  
Nominating Committee  
Councillor Ron Rogowsky
  - q) Immigration Settlement Services Advisory Committee  
Councillor Ron Johnston
  - r) Interlake Tourism Association  
Councillor Ron Rogowsky
  - s) Interlake Veterinary District  
Councillor Ron Johnston
  - t) Interlake Weed Control Board  
Councillor John Crackle
  - u) North-East Interlake Emergency Measures Board  
Mayor Peter Dueck  
Chief Administrative Officer  
**(Carried)**
3. Napier Emergency Consulting (NEC)  
\* Training Exercise Proposal (Council/Staff Training and Functional Exercise)  
**(Held Over)**

**13. CHIEF ADMINISTRATIVE OFFICER’S REPORT**

**Lorraine reported on:**

- MB150 Committee Meeting

**14. MAYOR AND COUNCILLORS’ REPORTS**

**Councillor Rob Thorsteinson reported on:**

- Attendance at the following meetings;
  - Fire Committee
  - ASHC
  - EIPD
- Presented information on Grader for sale

**302-2019**

**Crackle/Rogowsky**

**BE IT RESOLVED THAT** a *Sales Agreement* with **Toromont CAT** be authorized with respect to a **2003 Used CAT 140H Motor Grader**;

**AND FURTHER BE IT RESOLVED THAT** the *Sales Agreement* is for the purpose of holding the Grader for inspection by Town of Arborg representatives and does not bind the Town to purchase of the equipment;

**AND FURTHER BE IT RESOLVED THAT Deputy Mayor Ron Johnston, Councillor Rob Thorsteinson and Bruce Swanson, Public Works Foreman,** be authorized to travel to **Prague, Minnesota** to inspect the 2003 CAT Motor Grader;

**AND FURTHER BE IT RESOLVED THAT** indemnities, mileage and expenses be authorized for payment. **(Carried)**

**Councillor John Crackle reported on:**

- Attendance at the following meetings:
  - Parks & Rec Commission (written report provided)
  - EIPD

**Councillor Ron Rogowsky reported on:**

- Attendance at the following meetings:
  - ITA
  - MB150 Committee
  - Fire Committee
  - BAR Waste
- Represented the Town at the ACI Remembrance Day Service

**Councillor Ron Johnston reported on:**

- Attendance at the following meetings:
  - MB150 Committee
  - BAR Waste
  - A&DMHV

**Mayor Peter Dueck reported on:**

- ASHC Meeting

**15. COMMITTEE OF THE WHOLE**

1. Development Incentive Program
2. Insurance Claim
3. By-Laws for Review:
  - a) A By-law to Provide Remuneration for Mayor and Councillors
  - b) A By-law to Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2020
4. Personnel Matters
  - a) Retirement of Chief Administrative Officer
  - b) CAO Recruitment

**303-2019 Johnston/Rogowsky**  
**BE IT RESOLVED THAT** Council go into Committee of the Whole. **(Carried)**

**304-2019 Thorsteinson/Crackle**  
**BE IT RESOLVED THAT** Council go out of Committee of the Whole and re-convene into Regular Meeting. **(Carried)**

1. Development Incentive Program **(Held Over)**
2. Insurance Claim  
Discussion: CAO to respond by letter.
4. Personnel Matters
  - a) Retirement of Chief Administrative Officer

**305-2019 Johnston/Rogowsky**  
**WHEREAS**, by letter dated October 23<sup>rd</sup>, 2019, **Lorraine Bardarson, Chief Administrative Officer**, gave **Notice of Retirement**, with her final day of employment with the Town of Arborg being March 31, 2020;  
**THEREFORE BE IT RESOLVED** Ms. Bardarson’s Notice of Retirement be accepted. **(Carried)**

**306-2019 Thorsteinson/Crackle**  
**WHEREAS** **Lorraine Bardarson, Chief Administrative Officer**, is eligible to collect Pension Retirement Benefits from the Municipal Employees Benefits Program;  
**AND WHEREAS** Ms. Bardarson wishes to begin collecting her Retirement Benefits in **January, 2020**;  
**THEREFORE BE IT RESOLVED THAT** a **MEBP Separation Notice for Retirement** be issued to **Lorraine Bardarson**.  
**AND FURTHER BE IT RESOLVED THAT** the **Separation Date** for the purposes of the **MEBP Separation Notice** be **December 31, 2019**. **(Carried)**

**307-2019 Rogowsky/Crackle**  
**BE IT RESOLVED THAT** the **MEBP Separation Notice for Retirement** issued to **Lorraine Bardarson** is only for the purpose of collection of her Retirement Pension Benefits;  
**THEREFORE BE IT RESOLVED THAT** Lorraine Bardarson’s employment with the Town of Arborg, continue to March 31<sup>st</sup>, 2020, but without any further contributions to the Municipal Employees Benefits Program;  
**AND FURTHER BE IT RESOLVED THAT** coverage for Blue Cross Benefits continues to be provided to Ms. Bardarson during the balance of her employment with the Town of Arborg. **(Carried)**

- b) CAO Recruitment

**308-2019 Johnston/Rogowsky**  
**WHEREAS** Lorraine Bardarson, CAO, has given Notice of Retirement;  
**THEREFORE BE IT RESOLVED** the *Chief Administrative Officer Employment Opportunity* with the Town of Arborg be advertised without delay. **(Carried)**

**15. COMMITTEE OF THE WHOLE – cont'd**

Public Works Foreman Bruce Swanson joined the meeting for discussion on the Public Works Department.

With the installation and implementation of the remote access for the Water Treatment Plant completed, Bruce requested boosters for his cell phone – one for the truck and one for his home. **(Held Over)**

3. By-Laws for Review:

a) A By-law to Provide Remuneration for Mayor and Councillors

**309-2019**

**Crackle/Rogowsky**

**BE IT RESOLVED THAT *By-law No. 6-2019***, a By-law of the Town of Arborg to ***Provide Remuneration for its Mayor and Councillors***, be read a first time. **(Carried)**

b) A By-law to Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2020

**310-2019**

**Thorsteinson/Crackle**

**BE IT RESOLVED THAT *By-law No. 7-2019***, a By-law of the Town of Arborg to ***Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2020***, be read a first time. **(Carried)**

**16. ADJOURNMENT – 12:45**

**311-2019**

**Johnston/Rogowsky**

**BE IT RESOLVED THAT** Council do now adjourn to meet again in Arborg on **December 11<sup>th</sup>, 2019.** **(Carried)**

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**Peter Dueck**  
Mayor

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**Lorraine Bardarson**  
Chief Administrative Officer