

**TOWN OF ARBORG  
REGULAR MEETING OF COUNCIL  
May 8, 2019**

1. **CALL MEETING TO ORDER:** 9:00 A.M.  
Mayor Peter Dueck called the Meeting to Order at 9:00 A.M.  
  
**Present:** Mayor Peter Dueck, Deputy Mayor Ron Johnston  
**Councillors:** John Crackle, Ron Rogowsky, Rob Thorsteinson  
**Also Present:** Lorraine Bardarson, Chief Administrative Officer, and Evan Matthews, Reporter, The Express Weekly
  
2. **APPROVAL OF AGENDA**
  - 95-2019 **Johnston/Rogowsky**  
**BE IT RESOLVED THAT** the Agenda be adopted as presented. **(Carried)**
  
3. **CONFIRMATION OF MINUTES**
  1. Special Meeting – April 24<sup>th</sup>, 2019

96-2019 **Thorsteinson/Crackle**  
**BE IT RESOLVED THAT** the Minutes of the following Meeting be adopted as read:  
**Special Meeting – April 24, 2019**

**AND FURTHER BE IT RESOLVED THAT** the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**
  
4. **BUSINESS ARISING FROM MINUTES** - Nil
  
6. **CORRESPONDENCE**
  1. Association of Manitoba Municipalities
    - a) Joe Masi, Executive Director  
Notice of Retirement ~ December 31, 2019
    - b) Insurance Refunds & Trading Company Rebates to Arborg (2016-2019)
    - c) 2019 AMM Interlake June District Meeting ~ Tuesday, June 18, 2019  
~ Selkirk Recreation Complex
      - \* Meeting Notice & Draft Agenda
      - \* Minutes from the 2018 Interlake Meeting
      - \* Service and Life Membership Pins

97-2019 **Johnston/Thorsteinson**  
**BE IT RESOLVED THAT** Members of Council and the CAO be authorized to attend the *Association of Manitoba Municipalities' June District Meeting*, hosted by the City of Selkirk at the Selkirk Recreation Complex, on **Tuesday, June 18, 2019**;

**AND FURTHER BE IT RESOLVED THAT** indemnities and mileage be authorized for payment. **(Carried)**

  2. Trevor Jaworski, Real Estate Officer Manitoba Housing/Land Development  
\* 286 St. Peter Street in Arborg, MB – For Sale (Received as Information)
  3. Jinny Sigurdson, President Arborg & District Agricultural Society  
\* Arborg Agricultural Fair - 2019 Sponsorship

98-2019 **Crackle/Thorsteinson**  
**WHEREAS** the Town of Arborg 2019 Financial Plan provides for a Grant in the amount of **\$1,000.00** to the *Arborg Agricultural Society 2019 Fair and Rodeo*;

**THEREFORE BE IT RESOLVED THAT** the Grant be authorized for payment. **(Carried)**

  4. Community Futures East Interlake  
\* Regional CAO's Round Table Exchange Meeting ~ May 24, 2019 ~ Village of Dunnottar

99-2019 **Johnston/Rogowsky**  
**BE IT RESOLVED THAT** Lorraine Bardarson, CAO, be authorized to attend a Regional CAO's *Round Table Regional Exchange Meeting* sponsored by **Community Futures East Interlake Inc.** on **Friday, May 24<sup>th</sup>, 2019** from **10:00 a.m. to 1:00 p.m.** at the **Village of Dunnottar**;

**AND FURTHER BE IT RESOLVED THAT** mileage be authorized for payment. **(Carried)**

**6. CORRESPONDENCE – cont'd**

5. Eastern Interlake Planning District  
 \* Notice of Public Hearing ~ May 22, 2019 ~ Application for Variation  
**Re:** Lot 3 Plan 45459 Roll No. 6820 (Received as Information)
6. Ruth Ann Furgala, Board Chairperson Evergreen School Division  
 \* Request to Include 2019-2020 Budget Highlights for Municipalities in Arborg's Tax Bills When Mailed  
Discussion: Request was declined; CAO to respond.
7. a) Benny Wiens Interlake Impact Soccer Team  
 \* Arborg Soccer Field and Manitoba Major Soccer League (MMSL) Standards  
 b) Tom Chwaliboga  
 \* Response to Benny Wiens Correspondence  
Discussion: Consensus – This is a Recreation Commission matter.  
 (Received as Information)
5. Newsletters and Reports:  
 a) *Solid Waste & Recycling* ~ Spring/Summer 2019  
 b) Winnipeg Construction Association  
 \* *Build Manitoba* ~ Spring Edition 2019  
 c) Recycling Product News ~ April 2019 (All Received as Information)

**8. FINANCIAL BUSINESS**

1. Audited Financial Statements as at December 31, 2018  
 \* Eastern Interlake Planning District (Received as Information)
3. List of Accounts for Approval

**100-2019****Crackle/Thorsteinson**

**BE IT RESOLVED THAT** the accounts (Cheque No. 10344 to No. 10402), in the total amount of **\$219,830.15**, be approved for payment. (Carried)

**11. UNFINISHED BUSINESS**

1. a) Northland Recreation Supply  
 \* Request for Information on Property to be Utilized for Playground Area  
**Re:** Layout Design for *Elizabeth Dueck Swings*

**101-2019****Johnston/Rogowsky**

**WHEREAS** **Vidir Storage Solutions** is generously donating swing sets to the Town of Arborg in memory of *Elizabeth Dueck*;

**AND WHEREAS** **Northland Recreation Supply**, a Saskatchewan company, is supplying and installing the equipment for the site of the *Elizabeth Dueck Swings*;

**THEREFORE BE IT RESOLVED** the equipment be installed on the property owned by the Town of Arborg and legally described as **Pt. Lot 22 Plan 4915 (361 St Peter Street)**;

**AND FURTHER BE IT RESOLVED** the Town will assume the costs associated with preparation of the site for installation of the swing sets. (Carried)

- b) Heather V. Lowe, Executive Director Arborg Play Group Inc.  
 \* Response to Council's Enquiry  
**Re:** Pea Gravel and Fence at the Former Day Care Site

**102-2019****Thorsteinson/Crackle**

**WHEREAS** the **Arborg Play Group Inc.** is owner of the pea gravel and fence located on the property owned by the Town of Arborg and legally described as Pt. Lot 22 Plan 4915;

**AND WHEREAS** the greenspace area of this property, the former Daycare Site, will be utilized for the installation of the *Elizabeth Dueck Swing Sets*;

**AND WHEREAS** the **Arborg Play Group Inc.** has requested an exchange for the fencing and the pea gravel;

**THEREFORE BE IT RESOLVED** the Town of Arborg provide the **Arborg Play Group Inc.** with a grant in the amount of **\$500.00** to be utilized for the supply and installation of the signage required at their **495 Mill Avenue** location. (Carried)

**11. UNFINISHED BUSINESS - cont'd**

2. Review of Town of Arborg Business Licensing By-law  
Discussion: Mobile Outdoor Food Vendors; Business Licensing Rates  
 CAO to prepare Draft Business Licensing By-law for next Council Meeting.  
**(Held Over)**

**7. PUBLIC HEARINGS**

1. **10:00 A.M. Re:** Town of Arborg 2019 Financial Plan

**103-2019 Thorsteinson/Crackle**

**BE IT RESOLVED THAT** Council do now adjourn from the Regular Meeting to hold a Public Hearing with respect to the *Town of Arborg 2019 Financial Plan*;

**AND FURTHER BE IT RESOLVED THAT** the Public Hearing be declared open.  
**(Carried)**

Mayor Dueck called the Public Hearing to order and explained the purpose of the Hearing.

No other persons attended the Hearing. No correspondence was received.

**104-2019 Johnston/Rogowsky**

**BE IT RESOLVED THAT** the Public Hearing do now adjourn;

**AND FURTHER BE IT RESOLVED THAT** Council return to the Regular Meeting.

**(Carried)**

**8. FINANCIAL BUSINESS**

2. 2019 Financial Plan

**105-2019 Thorsteinson/Rogowsky**

**BE IT RESOLVED THAT** Council hereby adopts the **Town of Arborg 2019 Financial Plan**.  
**(Carried)**

**9. BY-LAWS FOR CONSIDERATION**

1. **By-law No. 1-2019** A By-law to Levy Rates to Raise the Sums Required For The Lawful Purposes of the Corporation for the Year 2019 as Shown in the Estimates

**106-2019 Rogowsky/Crackle**

**BE IT RESOLVED THAT *By-law No. 1-2019***, a By-law of the Town of Arborg to **Levy Rates to Raise the Sums Required for the Lawful Purposes of the Corporation for the Year 2019**, as shown in the Estimates, be read a second time.  
**(Carried)**

**107-2019 Thorsteinson/Crackle**

**BE IT RESOLVED THAT *By-law No. 1-2019***. A By-law of the Town of Arborg to **Levy Rates to Raise the Sums Required for the Lawful Purposes of the Corporation for the Year 2019**, as shown in the Estimates, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Mayor Peter Dueck	-	Voted in Favour
Deputy Mayor Ron Johnston	-	Voted in Favour
Councillor John Crackle	-	Voted in Favour
Councillor Ron Rogowsky	-	Voted in Favour
Councillor Rob Thorsteinson	-	Voted in Favour

**(Carried)**

**12. NEW AND OTHER BUSINESS**

1. Travis Parsons, P. Eng., A/General Manager  
 The Manitoba Water Services Board  
 \* Five (5) Year Capital Planning – Water and Sewer Program

**108-2019 Thorsteinson/Crackle**

**BE IT RESOLVED** the Town of Arborg complete the *Five (5) Year Core Infrastructure Renewal Plan*, for submission to the Manitoba Water Services Board, identifying water and sewer projects that the Town may consider over the next 2 to 4 years.  
**(Carried)**

**12. NEW AND OTHER BUSINESS – cont’d**

- 2. Dan & Kelly Bedard  
 \* Application to Town of Arborg Development Incentive Program  
**Re:** Roll No. 6600; Desc Block F Plan 1542; 339 River Road  
Discussion: Application did not meet program criteria and was therefore declined.
- 3. Review of Quotes:
  - a) Windows – Public Works Garage

**109-2019 Johnston/Rogowsky**  
**BE IT RESOLVED THAT** the Quote (Ref No. 01719), in the amount of **\$2,388.23**, received from **Interlake Glass**, be accepted for the supply and installation of **2 – Kohltech Triple Pane Slider Windows** at the Town’s Public Works Garage;

**AND FURTHER BE IT RESOLVED** a deposit of **50%** to place the order be authorized for payment, with the balance being payable upon completion of the job. **(Carried)**

- b) Utility Vehicle – Term Rental

**110-2019 Rogowsky/Johnston**  
**BE IT RESOLVED THAT** the Quote received from **Shachtay Sales & Service Ltd.** for a short-term rental of a utility vehicle for the Town’s Public Works Department be accepted as follows:

**3 Month Term - \$950.00** plus applicable taxes;

**AND FURTHER BE IT RESOLVED** Bruce Swanson, Public Works Foreman be authorized to choose the utility vehicle best suited to the summer season needs of the Public Works Department. **(Carried)**

**5. DELEGATIONS**

- 1. **10:15 A.M. Gail McDonald and Todd Scott Interlake Tourism Association**  
**Re:** Introductions and Update on ITA  
 Gail and Todd were welcomed to the meeting by Mayor Dueck. Gail then provided introductions and a written report on the Association and Travel Manitoba’s role. Mayor Dueck thanked the delegates for the information and their attendance, and they left the meeting.

**10. BUSINESS ARISING FROM DELEGATIONS**

- 1. Gail McDonald and Todd Scott Interlake Tourism Association  
**Re:** Introductions and Update on ITA **(Received as Information)**

**12. NEW AND OTHER BUSINESS – cont’d**

- 3. Review of Quotes:
  - c) Multi-Surface Lawn and Litter Vacuum **(Held Over)**
  - d) Water Treatment Plant:
    - i) HMI (Human Machine Interface) Access

**111-2019 Thorsteinson/Crackle**  
**BE IT RESOLVED THAT** the following quote, received from **GD Consulting Services Inc.**, for the **Water Treatment Plant Control System – HMI** (Human Machine Interface) **Remote Access** be accepted:

**Quotation #2019-02-15-01**  
**Hardware**  

- EWON Cosy Industrial VPN Router
- Miscellaneous Networking Cables and Materials

**On-Site Services**  

- Installation and Wiring and Operational Testing
- PLC Configuration and Programming

**Total Cost** **\$5,606.00** (Excluding Applicable Taxes)  
**Pricing is based on spending one day on-site; Price includes all costs including travel, accommodations and expenses. (Carried)**

**12. NEW AND OTHER BUSINESS – cont'd**

- d) Water Treatment Plant:  
 ii) VFD (Variable Frequency Drive) for Domestic Pump No. 1

**112-2019****Rogowsky/Johnston**

**BE IT RESOLVED THAT** the following quote, received from *GD Consulting Services Inc.*, for the **Water Treatment Plant Domestic Pump No. 1 VFD** (Variable Frequency Drive) **Upgrade** be accepted:

**Quotation #2019-05-06-01****Hardware**

- Danfoss Eemac 4X Enclosed VFD (Variable Frequency Drive)
- Miscellaneous PLC and Control Hardware

**On-Site Services**

- Electrical Installation
- Wiring and Configuration
- Operational Verification and Commissioning
- PLC Configuration and Programming

**Total Cost****\$11,201.00 (Excluding Applicable Taxes)**

**Pricing is based on spending 2-3 days on-site; Price includes all costs including travel, accommodations and expenses. (Carried)**

4. Community and Regional Planning Branch  
 Manitoba Municipal Relations  
 \* Subdivision Application 4300-19-7828  
 Pt. RL 18-22-2 EPM; Johnston Et Al

Councillor Johnston declared an interest in matter and left the Meeting.

Council reviewed the information. CAO Bardarson provided further information on further process requirements. (Received as Information)

Councillor Johnston returned to the Meeting.

5. Vincent and Melanie Orbanski Lot 9 Mobile Home Park  
 \* Request for Permission to Put Up a Fence in the Back Yard

**113-2019****Rogowsky/Johnston**

**WHEREAS** the tenants of Lot 9 Mobile Home Park have requested permission to erect a temporary fence in the backyard;

**THEREFORE BE IT RESOLVED** permission be granted on condition the fence is at all times maintained and kept in a state of good repair;

**AND FURTHER MORE BE IT RESOLVED**, once construction has been completed, an inspection be conducted to confirm the fence meets the necessary requirements.

**(Carried)****13. CHIEF ADMINISTRATIVE OFFICER'S REPORT****Lorraine reported on:**

- MWSB Recommendation on Water & Wastewater Study
- Upcoming Tax Impact Meeting
- Rural Week ~ Student Doctors
- Building Sustainable Communities Program Grant

**114-2019****Thorsteinson/Johnston**

**WHEREAS**, in 2017, the Town of Arborg prepared approximately 20,000 sq ft of the Arborg Bifrost Recreation Centre's Parking Lot for future asphalt surfacing;

**AND WHEREAS** there has been deterioration of the remaining asphalt pavement within the parking lot, which could be hazardous for vehicular and pedestrian traffic, as well as potentially damaging to the Town's snow clearing equipment;

**AND WHEREAS** Council has therefore deemed it necessary to continue with rehabilitation of an additional **40,000 sq ft** of the Recreation Centre Parking Lot in preparation for future asphalt paving;

**THEREFORE BE IT RESOLVED** the Town of Arborg submit an application for funding assistance to the *New Building Sustainable Communities Program*. **(Carried)**

**14. MAYOR AND COUNCILLORS' REPORTS****Mayor Peter Dueck reported on:**

- Recent Blood Donor Clinic

**Councillor Ron Johnston reported on:**

- A&DMHV Meeting

**Councillor Ron Rogowsky reported on:**

- Attendance at the following meetings:
  - Fire Committee
  - CICOC
  - ITA

**Councillor John Crackle** had no report

**Councillor Rob Thorsteinson reported on:**

- Fire Committee Meeting

**115-2019****Rogowsky/Johnston**

**WHEREAS**, from time to time, the Fraserwood Fire Department responds to a fire in the Rural Municipality of Armstrong which is closer in proximity to Arborg than Fraserwood;

**AND WHEREAS** the Fraserwood Fire Department has therefore requested access to non-potable water from the Town of Arborg's Water Treatment Plant, should such an incident occur;

**THEREFORE BE IT RESOLVED** the Fraserwood Fire Department be given permission and a key to access non-potable water at the Town's Water Treatment Plant in the event of a fire closer to Arborg than Fraserwood;

**AND FURTHER BE IT RESOLVED** there be no fee for the water as this service will be considered Mutual Aid. **(Carried)**

**15. COMMITTEE OF THE WHOLE**

1. Helipad
2. Animal Control
3. Mobile Home Park

**116-2019****Crackle/Rogowsky**

**BE IT RESOLVED** THAT Council go into Committee of the Whole. **(Carried)**

**117-2019****Rogowsky/Johnston**

**BE IT RESOLVED** THAT Council go out of Committee of the Whole and re-convene into Regular Meeting. **(Carried)**

1. Helipad  
Discussion: Consultation with the I-ERHA required.
2. Animal Control  
CAO Bardarson and Councillor Johnston provided reports on the matter.
3. Mobile Home Park

**118-2019****Thorsteinson/Johnston**

**BE IT RESOLVED** THAT the Chief Administrative Officer seek legal advice with respect to matters concerning the Mobile Home Park;

**AND FURTHER BE IT RESOLVED** that any proceedings the Town may be required to take, as landlord of the MHP properties, be as per the recommendations and assistance of the Town's lawyer. **(Carried)**

**16. ADJOURNMENT – 12:18 P.M.****119-2019****Rogowsky/Crackle**

**BE IT RESOLVED** THAT Council do now adjourn to meet again in Arborg on **June 12<sup>th</sup>, 2019.** **(Carried)**

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**Peter Dueck**  
Mayor

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**Lorraine Bardarson**  
Chief Administrative Officer