

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
Wednesday, June 13, 2018**

1. **CALL MEETING TO ORDER:** 9:00 A.M.
Mayor Randy Sigurdson called the Meeting to Order at **9:00 A.M.**

Present: Mayor Randy Sigurdson;
Councillors: Susan Bauernhuber, Vivian Leduchowski and Larry Speiss
Also Present: Lorraine Bardarson, Chief Administrative Officer
Absent With Regrets: Deputy Mayor Rob Thorsteinson

2. **APPROVAL OF AGENDA**

120-2018 **Speiss/Leduchowski**
BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**

3. **CONFIRMATION OF MINUTES**
1. Special Meeting – May 23, 2018

121-2018 **Bauernhuber/Leduchowski**
BE IT RESOLVED THAT the Minutes of the following Meeting be adopted as read:
Special Meeting - May 23, 2018

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**

4. **BUSINESS ARISING FROM MINUTES - Nil**

6. **CORRESPONDENCE**

1. Bernadette Preun, Assistant Deputy Minister
Manitoba Health, Seniors and Active Living
* June 5th, 2018 Letter to Reeve Foster and Mayor Sigurdson in Response to Letter Forwarded by the Arborg Seniors Housing Corporation to Minister Kelvin Goertzen
Re: Proposed 80-Bed Personal Care Home (PCH) in Arborg
(Received as Information)

2. Honourable Jeff Wharton, Minister of Municipal Relations
* Payment of Final 2017 Operating Grant
Re: Mobility Disadvantaged Transportation Program (Received as Information)

3. Ed Kolodziej, District Supervisor, Assessment Services
Manitoba Municipal Relations
* 2019 Board of Revision ~ Wednesday, September 12, 2018 at 10:00 A.M.
(Received as Information)

4. Michelle F. Slotin, Board Secretary The Highway Traffic Board
Manitoba Infrastructure and Transportation
* Highway Traffic Board Hearing ~ January 5, 2016 – Winnipeg
Re: Removal and Relocation of Access Driveway (Public) onto PTH No. 68 (Sunset Blvd)
(Received as Information)

5. Erin Dunbar, A/Manager, Watershed Planning and Programs Section
Manitoba Sustainable Development
* Update on Modernizing Manitoba's Conservation Districts Program
(Received as Information)

6. David Neufeld, Acting Assistant Deputy Minister
* Canadian Institute of Planners National Conference - *SOUL 2018* ~ Winnipeg, MB ~ July 19-22, 2018
(Received as Information)

7. Shannon Stubbs, Shadow Minister for Natural Resources
House of Commons, Ottawa
* Motion 167 Vote; and
* Public Safety Committee Members Contact Information
(All Received as Information)

8. Robert J. Pike, Deputy Fire Commissioner – Municipal Support
Office of the Fire Commissioner
* Provincial Deployment to Wildland Fire & Value Protection – RM's of Grahamdale and West Interlake
(Received as Information)

6. CORRESPONDENCE - cont'd

- 9. Lisa O'Neill, Office Administrator Community Futures East Interlake Inc.
 * Invitation to Attend the CFEI Annual General Meeting ~ June 18, 2018 ~ Stonewall Quarry Park
 Mayor Sigurdson will attending. (Received as Information)
- 10. Federation of Canadian Municipalities (FCM)
 - a) Special Advocacy Fund
 - b) Federal Government's *Disaster Mitigation and Adaptation Fund* (DMAF)
 - c) President's Corner ~ May 2018 (All Received as Information)
- 11. Association of Manitoba Municipalities
 - a) June District Meetings ~ Manitoba Municipal Relations Representatives to Discuss Plans to Modernize the *Municipal Code of Conduct*
 - b) AMM News Bulletin ~ May 24th & June 12th, 2018
 - c) AMM Interlake District Directors' Update – May 2018
 - d) May 25th, 2018 Media Release from the RM of Grahamdale and the RM of West Interlake
Re: Wildfire Update and "Thank you"
 - e) May 22, 2018 Member Advisory - Municipal Options for Cannabis Retail Stores (All Received as Information)
- 12. Nancy Thom, CMMA, CAO/Development Officer
 Eastern Interlake Planning District
 - a) Zoning By-law Recommendation
Re: Municipal Options for Addressing Cannabis Retail Stores (AMM)
 - b) Copy of E-mail from Otilie Murray, Regional Manager, Community and Regional Planning Branch
 * The "Social Responsibility Location Review"
 (All Received as Information)
- 13. Alvin Keppler Responsible Electronics Recycling (RER)
 * 2017 Annual RER Report (Received as Information)
- 14. Branden Meier Express Weekly News
 * Community Events 2018 ~ Advertising Opportunity
Re: Canada Day, Graduation, Fire Prevention, Breast Cancer Awareness and Remembrance Day

122-2018

Speiss/Bauernhuber

BE IT RESOLVED THAT the Town of Arborg place the following advertising in *The Express Weekly News*:

<u>Advertising Promotion</u>	<u>Publishing Date</u>	<u>Publishing Cost</u>
Canada Day	June 28 th , 2018	\$47.00
Graduation Pages	July 5 th , 2018	\$47.00
Fire Prevention Week	October 4 th , 2018	\$47.00
Breast Cancer Awareness	October 11 th , 2018	\$47.00
Remembrance Day	November 8 th , 2018	\$47.00

AND FURTHER BE IT RESOLVED THAT the cost of the Advertising Promotions, \$275.00, plus applicable taxes, be authorized for payment. (Carried)

- 15. Cheri Kozokowsky, Customer Service Representative The Interlake Spectator
 * Community Events 2018 ~ Advertising Opportunity
Re: Canada Day, Graduation, Fire Prevention and Remembrance Day

123-2018

Leduchowski/Speiss

BE IT RESOLVED THAT the Town of Arborg place the following advertising in *The Interlake Spectator*:

<u>Advertising Promotion</u>	<u>Publishing Date</u>
Canada Day	June 28 th , 2018
Graduation Pages	July 5 th , 2018
Fire Prevention Week	October 4 th , 2018
Remembrance Day	November 8 th , 2018

AND FURTHER BE IT RESOLVED THAT the cost of the Advertising Promotions, \$180.00 (\$45.00 each), plus applicable taxes, be authorized for payment.

(Carried)

6. CORRESPONDENCE - cont'd

16. Arborg Street Festival
 a) Request for Permission to Close Main Street from River Road to Crosstown Avenue on Friday, August 17th from 8 p.m. to 11 p.m. and on Saturday, August 18th from 7 a.m. to 11 p.m.

124-2018**Speiss/Leduchowski**

WHEREAS *The Arborg Street Festival* is being planned to take place on Main Street, from **River Road to Crosstown Avenue**, on **Friday, August 17th, 2018** from **8 p.m. to 11 p.m.** and on **Saturday, August 18, 2018** from **7 a.m. to 11 p.m.**;

THEREFORE BE IT RESOLVED Council has no objections to the closure of Main Street for the *Arborg Street Festival* on condition:

1. **Local businesses on Main Street are notified and have no objections;**
2. **A Contingency Plan is in place for Emergency Vehicles;**
3. **Approval is sought from Manitoba Infrastructure and Transportation who have jurisdiction over the Main Street area proposed for closure.**

(Carried)

- b) Request for Sponsorship

125-2018**Leduchowski/Speiss**

BE IT RESOLVED THAT the Town of Arborg sponsor the *Arborg Street Festival* to be held on **August 17th & 18th, 2018**;

AND FURTHER BE IT RESOLVED THAT the sponsorship in the amount of **\$500.00** be authorized for payment. **(Carried)**

17. Canadian Beverage Container Recycling Association (CBCRA)
 * Free Recycling Bins for Municipal Public Spaces
Discussion: Additional bins will be ordered for various locations in Arborg.

5. DELEGATIONS

1. **9:30 A.M. MuniSight Demonstration on Asset Management** (via Computer)
 The video/telephone conference was hosted by Kurt Hartman of MuniSight. A thorough demonstration of the capabilities of the MuniSight Asset Management and GIS program were explained and discussed. Potential for revenue from interested parties permitted to access some of the information was also presented. Additional information on costs, including grant writing, potential grant allowable, first and subsequent year's cost. Kurt was thanked for his time and the information provided and the conference call was concluded.

6. CORRESPONDENCE - cont'd

18. Multi-Material Stewardship Manitoba
 * 2017 MMSM Annual Report (Received as Information)
19. Newsletters and Reports:
 a) Manitoba News Release:
 i) May 22, 2018 ~ Province Provides Response to Senate Committee on Cannabis Legislation
 ii) May 23, 2018 – Sustainability Award Winners Announced (Riverdale Place Workshop Inc. – *Sustainability In Pollution Prevention* Award Winner)
 b) Provinces of Manitoba and Quebec June 8th, 2018 News Release
 * Proposed Senate Amendment
Re: Federal Legislation to Decriminalize and Legalize Cannabis
 c) *InfraStructure* ~ May 2018
 d) *RESOLVE News* ~ May 2018
 e) Winnipeg Construction Association
 * *Build Manitoba* ~ Spring 2018
 f) Western Canada's Fire Chiefs
 * *The Responder* ~ Spring/Summer 2018 (All Received as Information)

7. PUBLIC HEARINGS - Nil

8. FINANCIAL BUSINESS

1. Interlake Veterinary Services District Board
* 2018 Budget / Levy Requirement (Received as Information)
2. Financial Statements – January to May, 2018

126-2018 Leduchowski/Speiss
BE IT RESOLVED THAT the January 31, 2018 to May 31, 2018 Financial Statements
be adopted as presented. (Carried)

3. List of Accounts for Approval

127-2018 Bauernhuber/Speiss
BE IT RESOLVED THAT the accounts (Cheque No. 9615 to No. 9691), in the total
amount of **\$139,141.05**, be approved for payment. (Carried)

9. BY-LAWS FOR CONSIDERATION

1. **Draft By-law No. 4-2018** A By-law of the Town of Arborg to Regulate the
Reduction of Single Use Plastic Shopping Bag Usage in the Town of Arborg
Council reviewed the Draft By-law.
Discussion: Council will hold an Information Forum in September to allow public
feedback to the proposed By-law. (Held Over)

10. BUSINESS ARISING FROM DELEGATIONS

1. MuniSight Demonstration on Asset Management (Held Over)

11. UNFINISHED BUSINESS

1. Melanie Von Schon Lot 9 Mobile Home Park
* Permission Requested to Place a Temporary Fence in Part of the Back Yard
No further information, as had been requested by Council, was provided by the applicant.

12. NEW AND OTHER BUSINESS

1. Erwin Bueckert
* Request for Extension of Mobile Home Vacancy (as per MHP Agreement)
Re: Proposed Purchase of Mobile Home at Lot 11 and Major Renovations Required

128-2018 Bauernhuber/Leduchowski
WHEREAS the Town of Arborg Mobile Home Park Tenancy Agreement states in part *“The Tenant shall...ensure that the mobile home located on the Lot remains occupied by the Tenant. Failure of the Tenant (or such person or persons as the Tenant may allow) to occupy the Mobile Home, without the prior written consent of the Landlord, for a period of two (2) months shall result in the immediate termination of this Agreement and the eviction of the Tenant, in the sole discretion of the Landlord.”*

AND WHEREAS the Mobile home located on **Lot 11** in the Mobile Home Park has been vacant for a period exceeding the terms within the signed Tenancy Agreement;

THEREFORE BE IT RESOLVED the Lease Agreement between the Town of Arborg and the owner of the Mobile Home situated on **Lot 11** in Arborg’s Mobile Home Park is immediately terminated;

AND FURTHER BE IT RESOLVED the owner be direct to remove said Mobile Home from Lot 11 prior to **July 20, 2018**. (Carried)

2. Arborg-Bifrost Community Development Corporation
 - a) i) Minutes of the ABCDC Special Meeting – May 24, 2018;
 - ii) Directors’ Resolution Ratifying and Approving the Dissolution of the Corporation (All Received as Information)

12. NEW AND OTHER BUSINESS – cont'd

2. Arborg-Bifrost Community Development Corporation
 - b) Brian Johnson, Former Chair ABCDC
 - * Request to Have the Former ABCDC Board Members Included as Members of the Proposed New CDC

129-2018 Speiss/Leduchowski

WHEREAS the Town of Arborg (the “Town”) is a shareholder of the Arborg Bifrost Community Development Corporation, which was incorporated under the laws of the Province of Manitoba on September 25, 1996 and amended by Articles of Amendment on March 2, 2000 (the “Old CDC”), being the holder of one (1) Class A Common share;

AND WHEREAS the Directors of the CDC have determined it to be in the best interests of the CDC, the Town and the Municipality of Bifrost-Riverton (the “Municipality”) to dissolve the CDC so that a new community development corporation may be established for the purpose of fostering the social and economic development of the Town and the Municipality, which shall be named the **Arborg Bifrost-Riverton Community Development Corporation** (the “New CDC”);

AND WHEREAS the Directors of the CDC have advised that the CDC has disposed of all its assets in the manner prescribed pursuant to *The Corporations Act* (Manitoba);

NOW THEREFORE BE IT RESOLVED THAT:

1. the dissolution of the Old CDC is hereby authorized and approved;
 2. the incorporation of the New CDC pursuant to Part XXI of *The Corporations Act* (Manitoba) is hereby authorized and approved;
 3. the Town’s subscription for one (1) common share in the New CDC is hereby authorized and approved; and
 4. the Town is hereby authorized to do all such acts and things and to execute or cause to be executed all such other documents, certificates, instruments, resolutions and other writings which are necessary or desirable to carry out the intent of this Resolution. **(Carried)**
3. Fernando Velarde Trejo, Community Planner Community & Regional Planning Branch – Selkirk Manitoba Municipal Relations
 - a) Subdivision Application 4300-18-7733 Lots 14 & 15 Plan 2763 (Plett)
 - b) Amendment Regarding the Current Access Onto the Subject Property

130-2018 Leduchowski/Bauernhuber

BE IT RESOLVED THAT Council approve the **Application for the Subdivision of Lots 14 & 15 Plan 2763;**

FURTHER BE IT RESOLVED THAT approval of the proposed subdivision is conditional upon the following:

- a) **THAT** the applicant/landowner obtains a Conditional Use Order for the two-family dwelling proposed on the residual lot;
- b) **THAT** applicant/landowner obtain a variance to vary the site width of the flag-shaped residual lot from the minimum 60 ft to \pm 25 ft;
- c) **THAT** the applicant/landowner construct a new driveway providing direct access from the “Proposed Lot” onto Ingolfs Street; or Alternatively **THAT** the matter be addressed by a Right-of-Way Agreement to allow the “Proposed Lot access through the existing driveway on the “Residual Lot”
- d) **THAT** the Applicant enter into a **Development Agreement** with the Town of Arborg to cover matters including, but not limited to:
 - (i) All new permanent structures must be constructed upon building sites which have been raised with clean impervious fill to a minimum elevation of 229.08 meters (751.57 feet) CGVD. **(Carried)**

13. CHIEF ADMINISTRATIVE OFFICER’S REPORT**Lorraine Bardarson reported on:**

- 2018 Grad Representative ~ Councillor Bauernhuber will attend
- Public Works Employee Update
- Terry Fox Run, September 16th ~ Mayor Sigurdson will attend

14. MAYOR AND COUNCILLORS’ REPORTS**Councillor Larry Speiss reported on:**

- Attendance at the following meetings
 - Vet Board
 - Arborg-Bifrost Parks & Rec Commission

14. MAYOR AND COUNCILLORS' REPORTS – cont'd**Councillor Vivian Leduchowski reported on:**

- Attendance at the following:
 - A&DMHV Meeting
 - ABF&ES Appreciation Night
 - ABCDC Meeting
 - Aging in Place Workshop

Councillor Susan Bauernhuber reported on:

- Attendance at the following:
 - ABF&ES Appreciation Night
 - Chamber of Commerce Meeting

Mayor Randy Sigurdson reported on:

- Attendance at the following:
 - ABF&ES Appreciation Night
 - Manitoba Theatre Projects Meeting
 - ASHC AGM
- Telephone call concerning 2018 Sidewalk Tendering Process.

15. COMMITTEE OF THE WHOLE

1. Powerbend Tire & Service
 - * Usage of Parcels B & C Plan 1542 438 River Road
2. Office Assistant
3. Summer Public Works Staff
 - * Salary

131-2018 Speiss/Leduchowski
BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**

132-2018 Bauernhuber/Leduchowski
BE IT RESOLVED THAT Council go out of Committee of the Whole and reconvene into Regular Meeting. **(Carried)**

1. Powerbend Tire & Service
 - * Usage of Parcels B & C Plan 1542 438 River Road

133-2018 Bauernhuber/Speiss
WHEREAS the Town of Arborg is the owner of property legally described as Parcels B & C Plan 1542 within the Town of Arborg;

AND WHEREAS the zoning on the above-named parcels is **“Open Space/Recreational”**;

AND WHEREAS the storage or parking of automobiles, trucks, implements and/or other equipment for a business/commercial establishment is not permitted within the Open Space/Recreational Zone;

THEREFORE BE IT RESOLVED, to be in compliance with the Town of Arborg Zoning By-law 6-2011, Council hereby prohibits the use of Parcels B & C Plan 1542 for the storage or parking of automobiles, trucks, implements and/or other equipment for commercial/business purposes. **(Carried)**

2. Office Assistant

134-2018 Leduchowski/Bauernhuber
BE IT RESOLVED THAT *Kristin Oddleifson* be hired as full-time **Office Assistant** commencing at a rate of **\$15.00** per hour;

AND FURTHER BE IT RESOLVED THAT a six-month employee evaluation period will apply. **(Carried)**

3. Summer Public Works Staff
 - * Salary
 - Discussion: Salary for Summer Staff was determined.

16. ADJOURNMENT - 12:18 P.M.

135-2018 Speiss/Leduchowski
BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on **July 11th, 2018.** **(Carried)**

Randy Sigurdson
Mayor

Lorraine Bardarson
Chief Administrative Officer