

**TOWN OF ARBORG  
REGULAR MEETING OF COUNCIL  
November 8, 2017**

**9:00 A.M.** Public Works Foreman, Bruce Swanson, attended to meet with Council.

**1. CALL MEETING TO ORDER:**

Mayor Sigurdson called the meeting to order at **9:12 A.M.**

**Present:** Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson;

**Councillors:** Vivian Leduchowski and Larry Speiss

**Also Present:** Lorraine Bardarson, Chief Administrative Officer

**Absent With Regrets:** Councillor Susan Bauernhuber

**2. APPROVAL OF AGENDA**

**284-2017 Speiss/Leduchowski**

**BE IT RESOLVED THAT** the Agenda be adopted as presented. **(Carried)**

**3. CONFIRMATION OF MINUTES**

1. Special Meeting – October 25<sup>th</sup>, 2017

**285-2017 Thorsteinson/Speiss**

**BE IT RESOLVED THAT** the Minutes of the following Meeting be adopted as read:  
**Special Meeting - October 25, 2017**

**AND FURTHER BE IT RESOLVED THAT** the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**

**4. BUSINESS ARISING FROM MINUTES - Nil**

**5. DELEGATIONS - Nil**

**6. PUBLIC HEARINGS - Nil**

**7. CORRESPONDENCE**

1. Community Planning and Development Planning Policy and Programs  
Manitoba Municipal Relations  
\* Second and Final Provincial Contribution for the Completion of the *Sustainable Community Action Plan* (Received as Information)

2. Association of Manitoba Municipalities  
a) AMM Member Advisory ~ October 30<sup>th</sup>, 2017  
\* Manitoba Climate and Green Plan  
b) AMM News Bulletin ~ October 31, 2017  
c) AMM 2016 Convention Minutes and 2016/2017 Financial Statements  
d) 2016/17 MTCML Rebate (All Received as Information)

3. The Royal Canadian Legion Manitoba And Northwestern Ontario Command  
\* Certificate of Appreciation for Supporting the *Military Service Recognition Book*  
\* Copy of the *Military Service Recognition Book* Volume 8  
(All Received as Information)

4. Douglas Buchko Glacier North Ltd.  
\* Request to Install Temporary Culverts on St. Peter Street and David Street  
**Re:** Build-up of Douglas B Avenue and Low-lying Areas in Blocks 1, 2 & 3 Plan 25489

**286-2017 Thorsteinson/Leduchowski**

**WHEREAS Douglas Buchko**, owner of the properties described as **Blocks 1, 2 & 3 Plan 25489**, has requested permission to place temporary culverts on St. Peter Street and David Street for the purpose of hauling fill to said properties;

**THEREFORE BE IT RESOLVED THAT** Council has no objections to the placement of temporary culverts on St. Peter and David Street on condition:

- 1) **The Town's Public Works Foreman is consulted prior to the installations taking place;**
- 2) **When hauling of the fill is complete, the temporary culverts be removed and the ditch be returned to a condition satisfactory to Arborg's Public Works Foreman;**

**7. CORRESPONDENCE – (cont'd)**

4. Douglas Buchko Glacier North Ltd. - cont'd

**AND FURTHER BE IT RESOLVED THAT** any development of the roadways within the plan, including Douglas B Avenue, be on the terms as outlined within the signed Development Agreement between the Town of Arborg and the Developer.

**(Carried)**

5. Arborg & District Chamber of Commerce  
 \* Notice of Annual General Meeting ~ November 8<sup>th</sup>, 2017 at 6:00 p.m.  
 ~ Age Friendly Centre (Received as Information)
6. Honourable Jeff Wharton, Minister Department of Municipal Relations  
 Chris Goertzen, President Association of Manitoba Municipalities  
 \* Municipal Asset Management Planning (Received as Information)
7. George Chyzy, Fire Chief Arborg-Bifrost Fire & Emergency Services  
 \* “Thank-you” for Support and Assistance from Bruce Swanson, Public Works Foreman  
**Re:** Farm Accident Course Held November 4<sup>th</sup> & 5<sup>th</sup>, 2017  
 (Received as Information)
8. Carissa Rempel The Creative Cocoon (Arborg’s Arts and Wellness Council)  
 \* Second Annual Arts Gala and Art Auction ~ Friday, November 17<sup>th</sup> at 7 p.m.  
 (Received as Information)
9. CJ107 Radio  
 \* Holiday Greetings (Received as Information)
10. Ruth Reimer Katie Cares/Katie’s Cottage  
 \* Request for a 5-Year Commitment/Pledge  
**Re:** Katie’s Cottage (for Guests with Family at the Boundary Trails Hospital)  
 (Received as Information)
11. Newsletters & Reports  
 a) *InfraStructure* ~ October, 2017  
 b) *Recycling Product News* ~ October, 2017  
 c) Winnipeg Construction Association  
 \* *Upword* ~ Fall Edition 2017 (All Received as Information)

**8. FINANCIAL BUSINESS**

1. Financial Statement – October, 2017

**287-2017 Speiss/Leduchowski**  
**BE IT RESOLVED THAT** the **October, 2017 Financial Statement** be adopted as presented. **(Carried)**

2. List of Accounts for Approval

**288-2017 Thorsteinson/Leduchowski**  
**BE IT RESOLVED THAT** the accounts (Cheque No. 9052 to No. 9134), in the total amount of **\$268,143.50**, be approved for payment. **(Carried)**

3. Account(s) for Payment:  
 a) Bituminex Paving Ltd.

**289-2017 Thorsteinson/Speiss**  
**BE IT RESOLVED THAT** the Invoice, in the total amount of **\$28,625.44**, received from **Bituminex Paving** for **Asphalt Repairs** be authorized for payment. **(Carried)**

4. Municipality of Bifrost-Riverton  
 \* Estimated Final Cost Summary  
**Re:** Community Flood Protection Project (Received as Information)

**9. BY-LAWS FOR CONSIDERATION - Nil**

**10. BUSINESS ARISING FROM DELEGATIONS - Nil**

**11. UNFINISHED BUSINESS**

1. Arborg Bifrost-Riverton Sustainable Community Action Plan  
Mayor Sigurdson reported on the matter.

**290-2017 Thorsteinson/Speiss**  
**BE IT RESOLVED** that the **Arborg Bifrost-Riverton Sustainable Community Action Plan**, as prepared by WSP, is hereby approved by the Council of the Town of Arborg.  
**(Carried)**

**12. NEW AND OTHER BUSINESS**

1. Tom Chwaliboga  
 \* Request for Additional Streetlight at the Corner of David Street and Crosstown Avenue  
Discussion: MB Hydro is to be contacted for recommendations. **(Held Over)**

2. Rita Shachtay Shachtay Sales & Service Ltd.  
 \* Request to Remove Curb for Access – 276 Ardal Street

**291-2017 Thorsteinson/Leduchowski**  
**WHEREAS**, during the construction of Ardal Street in 2015, a curb was constructed across an existing driveway at **276 Ardal Street**;

**AND WHEREAS**, owner of the property, Shachtay Sales & Service Ltd., has requested the curb be removed to allow for access;

**THEREFORE BE IT RESOLVED THAT Redi-Form Construction** be hired to cut the curb at 276 Ardal Street to allow for access as had been in place prior to the 2015 construction of Ardal Street.  
**(Carried)**

3. Manitoba Infrastructure and Transportation South Central Region  
 \* 2017/2018 Snow Plowing and Snow Removal Agreement

**292-2017 Thorsteinson/Speiss**  
**BE IT RESOLVED THAT** the Town of Arborg enter into a *Snow Plowing and Snow Removal Agreement* with **Manitoba Infrastructure** to carry out the required **2017/2018** winter maintenance of Main Street from PR 326 to Third Avenue within Arborg;

**AND FURTHER BE IT RESOLVED THAT** the Chief Administrative Officer be authorized to sign the Agreement.  
**(Carried)**

4. Manitoba Strategic Infrastructure Secretariat Manitoba Intergovernmental Affairs  
 \* Contribution Agreement  
**Re:** New Building Canada Fund – Small Communities Fund (SCF)  
 Town of Arborg – SCF#5308 – Arborg Water Treatment Plant Upgrades

**293-2017 Leduchowski/Speiss**  
**BE IT RESOLVED THAT** the Town of Arborg enter into a **Contribution Agreement**, under the *Canada-Manitoba New Building Canada Fund – Small Communities Fund (SCF# 5308 – Arborg Water Treatment Plant Upgrades)*, with the Government of Manitoba, as represented by the Minister of Municipal Relations;

**AND FURTHER BE IT RESOLVED THAT** the Mayor and Chief Administrative Officer be authorized sign the *Contribution Agreement*.  
**(Carried)**

5. The Town of Teulon  
 \* Proposed Mutual Aid Memorandum of Understanding  
 The CAO reported a copy of this MOU has been forwarded to the NEIEMB Emergency Coordinator for his feedback.  
**(Held Over)**

**12. NEW AND OTHER BUSINESS – (cont’d)**

- 6. Review of Quotes:
  - a) Snow Blower (for Town Office Sidewalks)

Company	Make	Specifications	Width	Price
Shachtay	Cub Cadet	3 Stage; 357cc; Heated Handles; 6 Forward/2 Reverse Speeds; Electric Start; Steel Chute; Self-Propelled; 3 Year Warranty	24”	\$1,398
Shachtay	Cub Cadet	3 Stage; 357cc; Heated Handles; 6 Forward/2 Reverse Speeds; Electric Start; Steel Chute; Self-Propelled; 3 Year Warranty	30”	\$1,573
Mazergroup	Toro	Electric/Recoil Start; 2 Stage; 265 cc; Handwarmers; 6 Forward/2 Reverse Speeds; Commercial Grade Gear Box; Quick Stick Chute Control; Self-Propelled; Electric Start; 45 Day Warranty	24”	\$2,219
Enns Bros	Ariens	6 Forward/2 Reverse Speeds; Cast Iron Gear Case; Remote Deflector; Steel Chute; Self-Propelled; Electric Start; 3 Year Warranty	24”	\$1,670

\* All Taxes extra

**294-2017**

**Leduchowski/Thorsteinson**

**BE IT RESOLVED THAT** the following purchase be authorized from **Shachtay Sales & Service Ltd.:**

**1 – 2017 Cub Cadet (3 x 30 HD)  
 Push-Button Electric Start  
 Self-Propelled; 3 Stage; 420 cc  
 6 Forward / 2 Reverse Speeds  
 Steel Chute; Light; Heated Grips  
 3 Year Warranty  
\$1,573.00 plus applicable taxes.**

**(Carried)**

- b) Box Blade (for Trackless Municipal Tractor)

Company	Make	Specifications	Price
Shachtay	HLA 2500	30" High, 30" Deep, 84" Wide; Adjustable Steel Skid Bars; 1 1/2" x 6 Dura-Blade; Rubber Edge; Slim Brace Design; 2 Year Warranty	\$2,089
Mazergroup	HLA 2500	30" High, 30" Deep, 84" Wide; Adjustable/Replaceable Skid Bars; 1 1/2" x 6 Dura-Blade Rubber Edge; 640 lbs; 1 Year Warranty	\$1,629
Enns Bros	HLA 3500	Replaceable / Reversible Cutting Edge; Double Sidewall; Sprint Trip Cutting Edge; Adjustable Steel Skidbars; Max Operating Weight 15,000 lbs; 38" High, 36" Deep, 84" Wide; Other Options Available for Additional Costs; 2 Year Warranty	\$2,615

\* All Taxes extra

**295-2017**

**Speiss/Leduchowski**

**BE IT RESOLVED THAT** the following purchase be authorized from **Mazergroup:**

**1 - New HLA 2500 Snow Pusher  
 30” High; 30” Deep; 84” Wide  
 1-1/2” x 6” Dura-Blade Rubber Edge  
 Adjustable / Replaceable Skids Bar  
 640 lbs. 1 Year Warranty Price Includes Delivery  
\$1,629.00 plus applicable taxes.**

**(Carried)**

**13. CHIEF ADMINISTRATIVE OFFICER’S REPORT**

**Lorraine reported on:**

- Attendance at Joint Meeting re: Proposed CDC
- CDC Committee Meeting to be held November 15<sup>th</sup>

**14. MAYOR AND COUNCILLORS’ REPORTS**

**Councillor Rob Thorsteinson reported on:**

- Attendance at Joint Meeting re: Proposed CDC
- Public Works Activities

**Councillor Vivian Leduchowski reported on:**

- Attendance at Joint Meeting re: Proposed CDC
- “Age Friendly” Workshop, Stonewall

**14. MAYOR AND COUNCILLORS' REPORTS – cont'd**

**Councillor Larry Speiss reported on:**

- Rec Committee Meeting
- Evergreen Regional Library Board Meeting

**Mayor Randy Sigurdson reported on:**

- Attendance at Joint Meeting re: Proposed CDC
- IERHA Meeting scheduled for November 30<sup>th</sup> re: Proposed PCH

**15. COMMITTEE OF THE WHOLE**

1. Town Office Caretaking Services Contract

**296-2017 Speiss/Leduchowski**  
**BE IT RESOLVED THAT** Council go into Committee of the Whole. **(Carried)**

**297-2017 Thorsteinson/Leduchowski**  
**BE IT RESOLVED THAT** Council go out of Committee of the Whole and reconvene into Regular Meeting. **(Carried)**

1. Town Office Caretaking Services Contract

**298-2017 Speiss/Leduchowski**  
**BE IT RESOLVED THAT** the Town of Arborg enter into a **Contract** with **Magaway Cleaning Services** to perform Caretaking Services at the Town of Arborg Office Building, 337 River Road, for the period **December 1<sup>st</sup>, 2017 to December 31<sup>st</sup>, 2018;**  
  
**AND FURTHER BE IT RESOLVED THAT** the Mayor and Chief Administrative Officer be authorized to sign the Agreement on behalf of the Town of Arborg.  
**(Carried)**

**16. ADJOURNMENT – 11:00 A.M.**

**299-2017 Thorsteinson/Leduchowski**  
**BE IT RESOLVED THAT** Council do now adjourn to meet again in Arborg on **December 13<sup>th</sup>, 2017.** **(Carried)**

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**Randy Sigurdson**  
**Mayor**

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**Lorraine Bardarson**  
**Chief Administrative Officer**