

**TOWN OF ARBORG  
SPECIAL MEETING OF COUNCIL  
October 25, 2017**

1. **CALL MEETING TO ORDER:** 9:00 A.M.  
Mayor Sigurdson called the meeting to order at 9:00 A.M.  
  
**Present:** Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson;  
**Councillors:** Susan Bauernhuber, Vivian Leduchowski and Larry Speiss;  
**Also Present:** Lorraine Bardarson, Chief Administrative Officer
  
2. **APPROVAL OF AGENDA**  
  
265-2017 **Thorsteinson/Speiss**  
**BE IT RESOLVED THAT** the Agenda be adopted as presented. **(Carried)**
  
3. **CONFIRMATION OF MINUTES**
  1. Regular Meeting – October 11<sup>th</sup>, 2017  
  
266-2017 **Bauernhuber/Leduchowski**  
**BE IT RESOLVED THAT** the Minutes of the following Meetings be adopted as read:  
**Regular Meeting - October 11<sup>th</sup>, 2017**  
  
**AND FURTHER BE IT RESOLVED THAT** the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**
  
4. **BUSINESS ARISING FROM MINUTES - Nil**
  
5. **DELEGATIONS - Nil**
  
6. **CORRESPONDENCE**
  1. Manitoba Justice  
\* Proclamation of *The Provincial Offences Act* (Received as Information)
  
  2. Association of Manitoba Municipalities  
a) AMM News Bulletin ~ Friday, October 13, 2017  
b) Member Advisory ~ Friday, October 20, 2017  
**Re:** Implementation of the 2015-2018 *Manitoba Provincial Fire Protection Plan* (All Received as Information)
  
  3. Mark Francis, Emergency Management Advisor  
Manitoba Emergency Measures Organization  
\* MB EMO Regional Boundary Changes (Received as Information)
  
  4. Jim Stinson, President Selkirk-Interlake-Eastman Electoral District Association  
\* Invitation to Attend Conservative Christmas Banquet ~ November 18<sup>th</sup> ~ Stonewall Quarry Heritage Arts Centre (Received as Information)
  
  5. Karen Melnychuk, Executive Director Multi-Material Stewardship Manitoba Inc.  
\* Non-Payment of Newsprint Fees (Received as Information)
  
  6. Jenna Pearce, Parent Advisory Council, Arborg Early Middle Years School  
\* “Thank you” for New Crosstown Avenue Sidewalk and Crosswalks  
\* Condition of David Street Directly in Front of AEMYS  
Discussion: A short term solution has been implemented after discussions with ESD Transportation Department. Further discussions will be undertaken between same parties to form a permanent resolution to the problem. CAO to advise PAC.
  
  7. Susan Bauernhuber  
\* 2017 Parade of Lights ~ Friday, November 24<sup>th</sup>  
\* Request for Highways Dept. to Close Portions of Main and Ingolfs Streets
  
- 267-2017 **Leduchowski/Speiss**  
**WHEREAS** *the Parade of Lights* is planned to take place on **Friday, November 24<sup>th</sup>, 2017 commencing at 8:30 p.m.;**  
  
**AND WHEREAS** the Parade Committee has requested the closure of the following streets from 8:00 p.m. to 9:30 p.m.;
  - 1) **Main Street from River Road to Crosstown Avenue;**
  - 2) **Crosstown Avenue from Main Street to Ingolfs Street;**
  - 3) **River Road from Main Street to Ingolfs Street**

**6. CORRESPONDENCE - cont'd**

- 7. **THEREFORE BE IT RESOLVED** Council has no objections to the above-mentioned closures for the *Parade of Lights* on condition:
  - 1. **Local businesses on Main Street are notified and have no objections;**
  - 2. **A Contingency Plan is in place for Emergency Vehicles;**
  - 3. **Approval is sought from Manitoba Infrastructure and Transportation who have jurisdiction over the Main Street area proposed for closure. (Carried)**
- 8. a) Pamela McCallum, Executive Director Interlake-Eastern Health Foundation  
 \* Launch of the Interlake-Eastern Health Foundation ~ November 16<sup>th</sup> at 5 p.m. ~ Gaynor Library, Selkirk, MB
- b) DJ Sigmundson, CAO, Rural Municipality of St. Clements & Member of the Interlake-Eastern Foundation  
 \* Request for \$100.00 Donation to Fund the November 16<sup>th</sup> Launch  
 (All Received as Information)
- 9. Charlie Grieve, CPA, CMA, Secretary-Treasurer Evergreen School Division  
 \* Arborg Track Project

**268-2017 Thorsteinson/Bauernhuber**  
**BE IT RESOLVED THAT** the balance of the Accounts Receivable, **\$7,966.95**, owed by the Arborg Collegiate Running Track Committee with respect to the 2015 Track Construction, be deemed uncollectible and therefore be cancelled. **(Carried)**

- 10. Newsletters and Reports:
  - a) Manitoba News Release ~ October 20, 2017  
 \* *Work of Seniors Across Province Acknowledged With Manitoba Council On Aging Recognition Awards For 2017*
  - b) Manitoba Consulting Engineer ~ Volume 8 - MMXVII  
 (All Received as Information)

**10. BUSINESS ARISING FROM DELEGATIONS - Nil**

**11. UNFINISHED BUSINESS - Nil**

**12. NEW AND OTHER BUSINESS**

- 1. Shauna Lussier, Senior Economic Development Policy Analyst  
 Canada-Manitoba Strategic Infrastructure  
 \* Completion Date Extension Request  
**Re:** Public Transit Infrastructure Fund (PTIF)

**269-2017 Leduchowski/Bauernhuber**  
**WHEREAS Crestline Coach Ltd.** has advised there will be a significant delay in the production of the **Turtle Top Handi-van Bus** ordered due to the re-location of the production facilities;

**AND WHEREAS** delivery is not expected until late **April 2018**;

**AND WHEREAS** the **Project End Date** for the **Town of Arborg Pubic Transit Infrastructure (PTIF) Project #1021** is **March 31, 2018**;

**THEREFORE BE IT RESOLVED** a *Completion Deadline Extension Request* be forwarded to the **Manitoba Strategic Infrastructure Secretariat** with respect to **Town of Arborg PTIF Project #1021** to amend the Project End Date to **March 31, 2019**.  
**(Carried)**

- 2. Arborg Ice Dawgs  
 \* 2017-18 Sponsorship Request

**270-2017 Thorsteinson/Speiss**  
**BE IT RESOLVED THAT** the Town of Arborg support the *Arborg Ice Dawgs Junior B Hockey Team* for the 2017-18 season;

**AND FURTHER BE IT RESOLVED THAT** a **\$500.00** Sponsorship be authorized for payment.  
**(Carried)**

**12. NEW AND OTHER BUSINESS - cont'd**

- 3. Evergreen Festival of the Arts  
\* 2018 Sponsorship Request

**271-2017 Leduchowski/Speiss**  
**BE IT RESOLVED THAT** a grant in the amount of **\$100.00** be made to the *2018 Evergreen Festival of the Arts*;

**AND FURTHER BE IT RESOLVED THAT** payment of the grant be made in March 2018. **(Carried)**

- 4. Arborg-Bifrost Recreation Grounds  
\* Concrete Removal (Former Hall Location)  
Councillor Thorsteinson reported on the matter.

**272-2017 Speiss/Leduchowski**  
**WHEREAS Tri-Line Construction Ltd.** has advised that the cost to remove and haul concrete from the former hall location at the Community Centre shall not exceed **\$5,000** in total; and, Crushed Limestone, if required, shall be **\$1.00** per cubic foot;

**THEREFORE BE IT RESOLVED THAT Tri-Line Construction Ltd.** be authorized to proceed with removing and hauling the concrete from the former hall location at the **Arborg Recreation Centre Parking Lot** and fill with Crushed Limestone as required. **(Carried)**

- 5. Review of Quote(s):  
a) Utility Trailer

**273-2017 Bauernhuber/Thorsteinson**  
**BE IT RESOLVED THAT** the following purchase be authorized from **Arborg Livestock Supplies**:

- 1 – 2017 Utility Trailer Model UASR508**
  - Size – 5 ft x 8 ft;
  - All Aluminum Frame Construction
  - Treated Floor Boards
  - 15” 6-ply Radial Tires
  - 15” Side Rail Height
  - LED Lighting Package
  - Price - \$2,100.00 plus applicable taxes **(Carried)**

**8. FINANCIAL BUSINESS**

- 1. Account(s) for Payment:  
a) Bituminex Paving Ltd. **(Held Over)**

**7. PUBLIC HEARING**

- 1. **10:00 A.M. To Receive Representations** With Respect to **Town of Arborg By-law No. 9-2017**, Being a By-law to Authorize the Expenditure and Borrowing of Money for the Town of Arborg and Municipality of Bifrost-Riverton Joint Community Flood Mitigation Project

**274-2017 Leduchowski/Bauernhuber**  
**BE IT RESOLVED THAT** Council do now adjourn from the Regular Meeting to hold a Public Hearing to present *Town of Arborg Local Improvement Plan No. 9-2017*;

**AND FURTHER BE IT RESOLVED THAT** the Hearing be declared open. **(Carried)**

Mayor Sigurdson reviewed the purpose of the Public Hearing.  
 No persons attended, nor were any submissions received regarding the Hearing.

**275-2017 Thorsteinson/Leduchowski**  
**BE IT RESOLVED THAT** the Public Hearing do now adjourn;

**AND FURTHER BE IT RESOLVED THAT** Council return to the Regular Meeting. **(Carried)**

**9. BY-LAWS FOR CONSIDERATION**

- 1. **By-law No. 9-2017** Being a By-law of the Town of Arborg to Authorize the Expenditure and Borrowing of Money for the Town of Arborg and Municipality of Bifrost-Riverton Joint Community Flood Mitigation Project

**276-2017 Leduchowski/Speiss**  
**BE IT RESOLVED THAT By-law No. 9-2017**, a By-law of the Town of Arborg to *Authorize the Expenditure and Borrowing of Money for the Town of Arborg and Municipality of Bifrost-Riverton Joint Community Flood Mitigation Project* as a **Local Improvement**, be read a first time. **(Carried)**

- 2. **By-law No. 10-2017** Being a By-law of the Town of Arborg to Cancel Authorized Borrowing Authority (Re: Water Meter Renewal Program)

**277-2017 Thorsteinson/Bauernhuber**  
**WHEREAS By-law No. 10-2017** has been approved by **Municipal Board Order No. E-17-146;**

**THEREFORE BE IT RESOLVED THAT By-law No. 10-2017**, a By-law of the Town of Arborg to Cancel the authorized borrowing established under By-law No. 5-2015, be read a second time. **(Carried)**

**278-2017 Speiss/Bauernhuber**  
**WHEREAS By-law No. 10-2017** has been approved by **Municipal Board Order No. E-17-146;**

**THEREFORE BE IT RESOLVED THAT By-law No. 10-2017**, a By-law of the Town of Arborg to Cancel the authorized borrowing established under By-law No. 5-2015, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Mayor Randy Sigurdson	-	Voted in Favour	
Councillor Rob Thorsteinson	-	Voted in Favour	
Councillor Vivian Leduchowski	-	Voted in Favour	
Councillor Susan Bauernhuber	-	Voted in Favour	
Councillor Larry Speiss	-	Voted in Favour	<b>(Carried)</b>

**13. CHIEF ADMINISTRATIVE OFFICER’S REPORT**

**Lorraine reported on:**

- RCMP have requested to meet with Council as a delegation on December 13<sup>th</sup>;
- Attended the Fire Committee Meeting; No Quorum

**14. MAYOR AND COUNCILLORS’ REPORTS**

**Councillor Susan Bauernhuber reported on:**

- Chamber of Commerce AGM, November 8<sup>th</sup>
- EICD Meeting
- Ethics & Conflict of Interest Seminar

**Councillor Vivian Leduchowski reported on:**

- Ethics & Conflict of Interest Seminar
- SRC Meeting
- Fire Committee Meeting

**Councillor Larry Speiss reported on:**

- Evergreen Regional Library Head Librarian Vacancy

**Councillor Rob Thorsteinson reported on:**

- ASHC Meetings
- Flood Protection Project Final Inspection
- Recreation Centre Parking Lot

**Mayor Randy Sigurdson reported on:**

- ASHC Meeting
- Budget Discussion Meeting with Minister of Finance

**15. COMMITTEE OF THE WHOLE**

- 1. Town of Arborg Staffing
  - a) Town Office
  - b) Public Works Department

**279-2017 Leduchowski/Bauernhuber**  
**BE IT RESOLVED THAT** Council go into Committee of the Whole. **(Carried)**

**280-2017 Bauernhuber/Leduchowski**  
**BE IT RESOLVED THAT** Council go out of Committee of the Whole and reconvene into Regular Meeting. **(Carried)**

- 1. Town of Arborg Staffing
  - a) Town Office

**281-2017 Bauernhuber/Leduchowski**  
**WHEREAS** the Town of Arborg Office Clerk Position will be vacant effective October 26, 2017;

**AND WHEREAS** Jan Larkin has presented a proposal indicating her desire to step down from the full-time Assistant CAO Position to the part-time Office Clerk Position;

**THEREFORE BE IT RESOLVED THAT Ms. Larkin’s** proposal be accepted with the following terms:

- **Full time employment continues for the balance of 2017 and the first quarter of 2018;**
  - **Current salary will continue during this time period;**
- **Full MEBP and Blue Cross Benefits will be retained while employed with the Town;**
- **2018 Office Clerk Wage - \$16.00/hr;**

**AND FURTHER BE IT RESOLVED THAT** the Town advertise for an Assistant Chief Administrative Officer. **(Carried)**

- b) Public Works Department

**282-2017 Thorsteinson/Speiss**  
**WHEREAS** Marcel Sutyla, **Public Works Assistant** is on disability leave from his employment with the Town of Arborg;

**THEREFORE BE IT RESOLVED THAT** he be paid for the balance of his vacation payable (Vacation earned in 2016 to be taken in 2017). **(Carried)**

**16. ADJOURNMENT – 11:28 A.M.**

**283-2017 Thorsteinson/Leduchowski**  
**BE IT RESOLED THAT** the Special Meeting be adjourned. **(Carried)**

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**Randy Sigurdson**  
Mayor

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**Lorraine Bardarson**  
Chief Administrative Officer