

**TOWN OF ARBORG
SPECIAL MEETING OF COUNCIL
Wednesday, July 22, 2015**

1. CALL MEETING TO ORDER: 9:00 A.M.

Mayor Sigurdson called the Meeting to order at **9:00 A.M.**

Present: Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson

Councillors: Susan Bauernhuber and Vivian Leduchowski

Also Present: Lorraine Bardarson, Chief Administrative Officer
Teresa Carey, Freelance Reporter

2. APPROVAL OF AGENDA

191-2015 Bauernhuber/Leduchowski
BE IT RESOLVED THAT the Agenda be adopted as present. **(Carried)**

3. CONFIRMATION OF MINUTES

1. Regular Meeting – July 8, 2015

192-2015 Thorsteinson/Leduchowski
BE IT RESOLVED THAT the Minutes of the following Meeting be adopted as read:
Regular Meeting - July 8, 2015

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and
Chief Administrative Officer. **(Carried)**

4. BUSINESS ARISING FROM MINUTES - Nil

5. DELEGATIONS

1. **10:30 P.M. Ron Van Denakker, CEO**
Interlake-Eastern Regional Health Authority

Mayor Sigurdson welcomed Ron to the meeting.

Ron updated Council on discussions taking place concerning a new 5 Year Strategic Plan that is sustainable for rural areas. This plan will require discussions & planning with the community. Recruitment remains a priority as does the lack of Personal Care Home beds to meet the current and future needs of the area.

Emergency Medical Services was also discussed, specifically, requests to the Arborg-Bifrost Fire Department, by the ambulance, to attend Lift Assists at the Arborg Hospital. Ron was also advised that the STARS Ambulance has called on the local fire department for assistance.

Ron was thanked for his attendance and he then left the meeting.

6. CORRESPONDENCE

1. Drew Caldwell Minister of Municipal Government
* Municipal Programs Grant ~ 1st Payment (Received as Information)

2. Dan Goray, District Supervisor
Manitoba Municipal Government Assessment Services
* 2016 Board of Revision (Received as Information)

3. Association of Manitoba Municipalities
a) AMM News Bulletin ~ July 9, 2015
b) Provincial Response re: Resolution #19-2014
Provincial Waterway Bridge Maintenance
(All Received as Information)

4. Municipality of Bifrost-Riverton
* Resolution Re: Proposed Personal Care Home (Received as Information)

5. Pat McCallum, Economic Development Officer
Arborg Bifrost Community Development Corporation
* Rural Economic Analysis Program (REAP) Meeting
~ Tuesday, August 25th, 11 A.M. Town Office (Received as Information)

6. CORRESPONDENCE – cont’d

- 6. Donna Kerns Interlake Barn Quilt Trail Committee
 * Invitation to Unveiling ~ Wednesday, 2 PM, July 29th
 ~ Arborg & District Multicultural Heritage Village (Received as Information)
- 7. Newsletters and Reports:
 a) *Solid Waste & Recycling* ~ June/July 2015 (Received as Information)

8. FINANCIAL BUSINESS

- 1. Pat McCallum Economic Development Officer
 Arborg Bifrost Community Development Corporation
 * Request for 2015 Contribution

193-2015

Thorsteinson/Bauernhuber

BE IT RESOLVED THAT, as per the 2015 Financial Plan, the following Levy be authorized for payment:

Arborg-Bifrost Community Development Corporation	
(Payment 2 of 3 – to be paid July 22 nd , 2015)	\$5,000
(Payment 3 of 3 – to be paid September 9 th , 2015)	\$5,148
	(Carried)

10. BUSINESS ARISING FROM DELEGATIONS

- 1. Ron Van Denakker, CEO Interlake-Eastern Regional Health Authority
 (Received As Information)

11. UNFINISHED BUSINESS

- 1. Jacob Dueck J&L Ventures
 * Addition of Awning & Signage
 Council reviewed the new design, and will proceed with an Encroachment Agreement.
 (Held Over)
- 2. Susan Bauernhuber, Chair Arborg Street Festival
 a) Request from Street Hockey Committee to Close First Avenue from Main Street to Ardal Street During the Arborg Street Festival on August 22nd, 2015
 Council Bauernhuber confirmed plans have changed and this request no longer applies.
- b) Street Festival Band Stand
 Council reviewed the site plan provided.

194-2015

Thorsteinson/Leduchowski

WHEREAS the **Arborg Street Festival Committee** has requested permission to place an **Outdoor Stage** on the Town of Arborg Property legally described as **Pcl A Plan 12914** (292 Main Street; Roll No. 52755) with an **encroachment of 5 feet** onto the Legion Property legally described as **Lot 1 Plan 15804** (306 Main Street; Roll No.52772);

AND WHEREAS, by letter dated May 20th, 2015 to the Arborg Street Festival, copy to Arborg, The Royal Canadian Legion Branch 161 advised the Board approved the requested encroachment of 5 feet onto Legion property for the proposed Arborg Street Festival Outdoor Stage, providing the Arborg Legion be exempted from all future liabilities and that all necessary permits and permissions are granted;

THEREFORE BE IT RESOLVED the Town of Arborg authorizes the Arborg Street Festival Committee to place an **Outdoor Stage** on **Pcl A Plan 12914 on condition that all necessary permits and permissions are acquired.** (Carried)

11. UNFINISHED BUSINESS – cont'd

3. 2015 Paving Program
 - b) Royal Canadian Legion
 - * Letter dated July 21, 2015

195-2015 Thorsteinson/Leduchowski

WHEREAS 2,792± sq ft (18'w x155.05'1) of property owned by **The Royal Canadian Legion Branch 161** was mistakenly excavated during the CP Land Redevelopment;

THEREFORE BE IT RESOLVED THAT, as per the request of The Royal Canadian Legion Branch 161 by letter dated July 21, 2015, arrangements be made with **Tetra Tech Engineering** to ensure this entire area is suitably refurbished by the contractor, **Bituminex Paving Ltd;**

AND FURTHER BE IT RESOLVED THAT the refurbished surface be overlaid with **3" of compacted ¾ down limestone** from the west side of the new street curb to the east edge of the existing Legion parking area, as requested by the Legion;

AND FURTHER BE IT RESOLVED THAT the Town of Arborg will assume responsibility for the cost of the 3" of compacted ¾ down limestone. **(Carried)**

- a) Lane Between Main Street and Ingolfs Street

196-2015 Thorsteinson/Bauernhuber

WHEREAS the Town of Arborg owns former CP Station Grounds property which was not included in the CP Redevelopment Project **namely 50' (15m) east of Parcel A Plan 8066 and Parcel 2 & Pt Pcl 3 Plan 5163;**

AND WHEREAS Council wishes to include this area, which is approximately **325' x 50' (100m x 15m)**, for redevelopment:

THEREFORE BE IT RESOLVED THAT Tetra Tech Engineering be requested to arrange to add this area to the contract with **Bituminex Paving Ltd;**

AND FURTHER BE IT RESOLVED THAT, should it be determined the construction costs will exceed the estimated cost [**\$54,800 (+/-20%)**] provided by Tetra Tech Engineering on July 21, 2015, the Town be notified prior to proceeding with any construction. **(Carried)**

Further Discussion took place under Committee of the Whole.

7. PUBLIC HEARINGS

1. **10:00 A.M.**
Re: Local Improvement Plan No. 1-2015 – Water Meter Renewal Program

197-2015 Bauernhuber/Leduchowski

BE IT RESOLVED THAT Council do now adjourn from the Regular Meeting to hold a Public Hearing to present ***Town of Arborg Local Improvement Plan No. 1-2015;***

AND FURTHER BE IT RESOLVED THAT the Hearing is declared open. **(Carried)**

Mayor Sigurdson explained the purpose of the Hearing.
No persons attended the Hearing. No written or verbal submissions were received.

198-2015 Thorsteinson/Leduchowski

BE IT RESOLVED THAT the Public Hearing do now adjourn;

AND FURTHER BE IT RESOLVED THAT Council return to the Regular Meeting. **(Carried)**

9. BY-LAWS FOR CONSIDERATION

1. **By-law No. 5-2015** A By-law of the Town of Arborg to Authorize the Expenditure and Borrowing of Money for the Water Meter Renewal Program

199-2015 BE IT RESOLVED THAT By-law No. 5-2015, a By-law of the Town of Arborg to ***Authorize the Expenditure and Borrowing of Money for Water Meter Renewal Program,*** be read for the first time. **(Carried)**

12. NEW AND OTHER BUSINESS

1. Kerry Minsky, COO SM Industries Ltd.
* Road Maintenance Rates for 2015

200-2015 Thorsteinson/Bauernhuber

BE IT RESOLVED THAT SM Industries Ltd. be hired for *Crack Sealing* various streets as required within the Town;

AND FURTHER BI IT RESOLVED THAT a maximum of **3,775 linear meters** be repaired at a cost of **\$3.65** per linear meter;

AND FURTHER BE IT RESOLVED the Invoice be authorized to be paid within **7 days** of Invoice Date to qualify for a 2% Discount. **(Carried)**

2. 2015 Added and Cancelled Taxes (2nd)

201-2015 Leduchowski/Bauernhuber

BE IT RESOLVED THAT 2015 tax Additions, in the amount of **\$234.04**, be approved. **(Carried)**

202-2015 Thorsteinson/Leduchowski

BE IT RESOLVED THAT the *2015 Tan cancellations*, in the amount of **\$29.70**, be approved. **(Carried)**

3. 2015 Tax Sale
* Reserve Bid

203-2015 Leduchowski/Thorsteinson

BE IT RESOLVED THAT reserve bids be set as follows for each parcel of property offered at the **Tax Sale Auction** scheduled for **October 14th, 2015**:

The total of the following costs rounded to the next highest dollar:

- * **All Taxes plus penalties incurred to October 14th, 2015;**
- * **Tax Sale Costs.** **(Carried)**

4. Sara Wiebe, EMO
* Disaster Management Conference 2015 ~ October 14 – 16, 2015,
Canad Inns Polo Park, Winnipeg MB

204-2015 Leduchowski/Thorsteinson

BE IT RESOLVED THAT Mayor Randy Sigurdson and Lorraine Bardarson, CAO, be authorized to attend the *Disaster Management Conference* in Winnipeg, Manitoba from **October 14 to 16, 2015**;

AND FURTHER BE IT RESOLVED THAT indemnity, mileage and expenses be authorized for payment. **(Carried)**

5. Irwin Schellenberg, NEIEMB Coordinator
* Elected Officials Training Sessions ~ September 22, 2015,
Eriksdale Recreation Center

205-2015 Bauernhuber/Leduchowski

BE IT RESOLVED THAT Members of Council be authorized to attend an **Elected Officials Training Session**, in Eriksdale, MB, on September 22nd, 2015;

AND FURTHER BE IT RESOLVED THAT indemnity, mileage and expenses be authorized for payment. **(Carried)**

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Lorraine reported on:

- Attendance at the following Meetings:
 - Fire Committee
 - Paving Project
- Upcoming Joint Council Meeting
- WTP Flow Meter – Not Working

Discussion: The meter will need to be replaced; CAO to determine if it can be included in the Water Meter Replacement Program to be partially funded by the MWSB.

14. MAYOR AND COUNCILLORS' REPORTS

Councillor Susan Bauernhuber - No Report

Councillor Vivian Leduchowski reported on:

- Attendance at the Fire Committee Meeting

Councillor Rob Thorsteinson reported on:

- Attendance at the following meetings:
 - Fire Committee
 - EIPD
 - Paving Construction Progress

Mayor Randy Sigurdson reported on:

- Attendance at the following:
 - Fair & Rodeo Parade
 - EIPD Meeting
 - Paving Construction Progress Meetings
- Invitation received to attend Red Apple Grand Opening, August 20th

15. COMMITTEE OF THE WHOLE

1. Community Dikes Initiative (Canada Manitoba Flood Mitigation Program)
2. Kinsmen Building
3. 2015 Paving Project

206-2015 Bauernhuber/Leduchowski
BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**

207-2015 Thorsteinson/Leduchowski
BE IT RESOLVED THAT Council go out of Committee of the Whole and reconvene into Regular Meeting. **(Carried)**

1. Community Dikes Initiative (Canada Manitoba Flood Mitigation Program) **(Held Over)**
2. Kinsmen Building
 Councillor Bauernhuber reported the Recreation Commission will be discussing at their August meeting. **(Held Over)**
3. 2015 Paving Project

208-2015 Thorsteinson/Leduchowski
WHEREAS certain problems have been encountered regarding the CP Land Redevelopment portion of the Town's 2015 Roadworks Project resulting in a change being required to the original design of this area;

THEREFORE BE IT RESOLVED THAT a letter be written to **Mario Scerbo, P. Eng.** advising that Council anticipates that any additional costs incurred as a result of these difficulties will be assumed by **Tetra-Tech WEI Inc.** **(Carried)**

16. ADJOURNMENT – 11:48 A.M.

209-2015 Leduchowski/Thorsteinson
BE IT RESOLVED THAT the Meeting be adjourned. **(Carried)**

Randy Sigurdson
 Mayor

Lorraine Bardarson
 Chief Administrative Officer