

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
January 7th, 2015**

1. CALL MEETING TO ORDER: 9:00 A.M.

Deputy Mayor Thorsteinson called the Meeting to order at **9:00 A.M.**

Present: Deputy Mayor Rob Thorsteinson;

Councillors: Erica Bardarson, Susan Bauernhuber and Vivian Leduchowski;

Also Present: Lorraine Bardarson, Chief Administrative Officer;

Regrets: Mayor Randy Sigurdson

2. APPROVAL OF AGENDA

- 1-2015 Bauernhuber/Leduchowski**
BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**

3. CONFIRMATION OF MINUTES

1. Regular Meeting - December 10th, 2014

- 2-2015 Thorsteinson/Bardarson**
BE IT RESOLVED THAT the Minutes of the following Meeting be adopted as read:
Regular Meeting - December 10, 2014

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Deputy Mayor and Chief Administrative Officer. **(Carried)**

4. BUSINESS ARISING FROM MINUTES - Nil

5. DELEGATIONS - Nil

6. CORRESPONDENCE

1. Drew Caldwell, Minister of Municipal Government
a) New Building Canada Fund Provincial Territorial Infrastructure Component (PTIC) - Funding Approval Under the Small Communities Fund (SCF) for Arborg's Watermain and Water Meter Renewal Project
b) Enhanced Financial Support Under the Community Planning Assistance Grant Program
c) Municipal Officials Directory 2015

(All Received As Information)

2. Laurie Davidson, Assistant Deputy Minister
Manitoba Municipal Government Provincial-Municipal Support Services Division
* 2012 Statistical Information (Received As Information)

3. Federation of Canadian Municipalities
* 2015-16 Membership Renewal

- 3-2015 Bauernhuber/Bardarson**
BE IT RESOLVED THAT the Town of Arborg renew its Membership with the *Federation of Canadian Municipalities* from April 1st, 2015 to March 31st, 2016;

AND FURTHER BE IT RESOLVED THAT the Membership Fee in the amount of **\$295.93** be authorized for payment in March, 2015. **(Carried)**

4. Recreation Connections Manitoba
* 19th Annual Provincial Conference ~ February 25th – 27th, 2015
~ Victoria Inn Hotel and Convention Centre, Winnipeg

- 4-2015 Leduchowski/Bauernhuber**
BE IT RESOLVED THAT Councillor Erica Bardarson be authorized to attend the *19th Annual Recreation Conference from February 25th to 27th, 2015* at the Victoria Inn Hotel and Convention Centre, Winnipeg, MB;

AND FURTHER BE IT RESOLVED THAT registration fee, mileage and expenses be authorized for payment. **(Carried)**

6. CORRESPONDENCE - cont'd

- 5. Interlake Tourism Association
 - a) 2015 Interlake Travel Guide ~ Advertising Opportunity
(Received As Information)
 - b) i) 2015 Membership
Discussion: To be included in the Budgeting Process
 - ii) Informational Brochure & Newsletter (Received As Information)

- 6. Shannon Schade, Sport Manitoba – Eastman/Interlake Regional Manager
 - * KidSport – Request for a Monetary Donation
 - Discussion: Held Over to the Budgeting Process

- 7. Association of Manitoba Municipalities
 - * Newly Elected Municipal Officials Training Seminar ~ January 27, 2015 ~
Arborg-Bifrost Community Centre (Received As Information)

- 8. Sgt. R. Gray OPS NCO i/c Gimli RCMP
 - a) Quarterly Mayor’s Report ~ October 1st to December 31st, 2014
 - b) Annual Mayor’s Report ~ January 1st to December 31st, 2014
(Both Received As Information)

- 9. Newsletters & Reports:
 - a) Manitoba Government News Release ~ December 31, 2014
 - The Following Reports are available for Review at the Office:**
 - b) Manitoba Hydro
 - * Quarterly Report ~ April 1 – September 30, 2014
 - c) *Resolve News* ~ December 2014
 - d) Alberta Fire Chiefs Association
 - * *The Responder* ~ Fall/Winter 2014
 - e) *Recycling Product News* ~ November/December 2014
 - f) *Solid Waste & Recycling* ~ December 2014/January 2015
 - g) Construction Industry in Manitoba
 - * *Upword* ~ Issue 4 Edition 2014
 - h) *InfraStructures* ~ December 2014 / January 2015
 - i) *Sustainable Building & Design Magazine*
(All Received As Information)

7. PUBLIC HEARINGS - Nil

8. FINANCIAL BUSINESS

- 1. List of Accounts for Approval
 - * December 2014 * January 2015

5-2015

Bardarson/Leduchowski

BE IT RESOLVED THAT the following accounts, for **2014**, be approved for payment:

1) Cheque No. 6167 to 6213	\$76,457.42
Total	\$76,457.42

AND FURTHER BE IT RESOLVED THAT the following accounts, for **2015**, be approved for payment:

1) Cheque No. 6214 to 6225	\$16,069.34
Total	\$16,069.34

TOTAL **\$92,526.76**

(Carried)

- 2. Account(s) For Payment
 - a) Manitoba Water Services Board
 - * Invoice for Construction Costs to December 31, 2014
 - Re: Water Treatment Plant Upgrading

6-2015

Bauernhuber/Bardarson

BE IT RESOLVED THAT the Invoice received from the **Manitoba Water Services Board**, in the amount of **\$85,337.53**, for costs incurred to December 31, 2014 for **Town of Arborg (9) – Water Treatment Plant Upgrading**, be authorized for payment.

(Carried)

9. BY-LAWS FOR CONSIDERATION

1. **By-law No. 8-2014** A By-law to Provide for Borrowing Funds for Current and Capital Expenses for 2015 (Third & Final Reading)

7-2015

Bardarson/Bauernhuber

BE IT RESOLVED THAT *By-law No. 8-2014*, a By-law of the Town of Arborg to *Provide for Borrowing Funds for Current and Capital Expenses for 2015*, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Deputy Mayor Rob Thorsteinson	-	Voted in Favour
Councillor Erica Bardarson	-	Voted in Favour
Councillor Vivian Leduchowski	-	Voted in Favour
Councillor Susan Bauernhuber	-	Voted in Favour

(Carried)**10. BUSINESS ARISING FROM DELEGATIONS - Nil****11. UNFINISHED BUSINESS**

1. Pitney Bowes
 - * Postage Meter Lease Agreement

8-2015

Leduchowski/Bauernhuber

BE IT RESOLVED THAT the Town Office Postage Meter be upgraded to a *DM125 Series Digital Desktop Mailing System* to include:

- 2.5 kg Integrated Scale
- In-Line Sealer
- Service
- Custom Address Plate
- Speed at 45 Letters Per Minute
- Letter Rate Software
 - No Cost to Update Rate Software for the Entire Term
- Shipping

AND FURTHER BE IT RESOLVED THAT the town enter into a 36 Month Lease Agreement with *Pitney Bowes* at a cost of **\$42.60 per month**, plus applicable taxes, to be billed quarterly. **(Carried)**

2. Krautter Tree and Yardservice
 - * Elm Tree Pruning

9-2015

Bardarson/Leduchowski

BE IT RESOLVED THAT the quote received from **Krautter Tree and Yardservice** be accepted for the pruning of Elm Trees on Public Property in the Town of Arborg;

AND FURTHER BE IT RESOLVED THAT the felling of three very diseased elm trees referenced in the quote be postponed until they have been tagged for removal by the Manitoba Forestry Branch;

AND FURTHER BE IT RESOLVED THAT the Elm Tree Pruning be completed by March 20th, 2015. **(Carried)**

12. NEW AND OTHER BUSINESS

1. Tetra Tech
 - * Copy of Final Report to The Rural Municipality of Bifrost: *Feasibility Assessment of Flood Protection Alternatives for the Community of Arborg Rural Municipality of Bifrost* (Canada – Manitoba Flood Mitigation Program) (Received As Information)
2. Larissa Sveinson Community and Regional Planning Branch
 - * Application for Subdivision ~ Pt Lot 19-22-2EPM (Crackle Weik Apartments Inc.)

10-2015

Bauernhuber/Bardarson

BE IT RESOLVED THAT Council approve the **Application for the Subdivision of Pt. Lot 19-22-2 EPM (Subdivision Application 4300-14-5396) (Crackle Weik Apartments Inc.)**;

FURTHER BE IT RESOLVED THAT approval of the proposed subdivision is conditional subject to the approval of any Variances which may be required.

(Carried)

12. NEW AND OTHER BUSINESS - cont'd

- 3. Transfer of Outstanding Water and Sewer Account to the Tax Roll

11-2015

Bardarson/Leduchowski

BE IT RESOLVED THAT Council authorize the addition of the following outstanding Sewer and Water Consumer Account to the Tax Roll:

	Bill ID	Roll No.	Total
1	39400.0	39400.0	\$ 143.93
		Total	\$ 143.93

(Carried)

- 4. 2015 Tax Sale
 - a) Designate Tax Sale Year
 - b) Establish Date for 2015 Tax Sale
 - c) TAXervice
 - i) Engagement Letter for 2015
Re: Property Tax Arrears Recovery

12-2015

Bauernhuber/Leduchowski

BE IT RESOLVED THAT the management of the *2015 Tax Sale Process* be outsourced to **TAXervice**;

AND FURTHER BE IT RESOLVED THAT all associated costs become the responsibility of the affected property owner. **(Carried)**

13-2015

Leduchowski/Bardarson

BE IT RESOLVED THAT the Town of Arborg **Tax Sale Auction date** be set for **October 14th, 2015 at 10 A.M.** **(Carried)**

14-2015

BE IT RESOLVED THAT Council designate the year 2014 for Tax Sale purposes, which specifies that any taxes in arrears for the year 2013 and earlier may be sold at a Public Auction in 2015. **(Carried)**

- 5. BAR Waste Authority Co-op Inc.
 - * Board Structure **(Held Over)**

- 6. Manitoba Conservation and Water Stewardship
Forestry and Peatlands Management Branch
 - * Changes to the Delivery of the Dutch Elm Disease Management Program **(Received As Information)**

- 7. Tetra Tech
 - * Tabulation of Tenders Received
Re: Town of Arborg 2015 Paving Program

15-2015

Bauernhuber/Leduchowski

BE IT RESOLVED THAT Tetra Tech's January 6th, 2015 recommendation to award the contract for the Town of Arborg's *2015 Roadworks Projects* to **Bituminex Paving Ltd.** be accepted, but with the following change:

Total Bid Price	\$1,141,612.40
Less: Part 4C Landscaping (Running Track Construction)	<u>- 116,450.00</u>
	<u>\$1,025,162.40</u>

(Carried)

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Lorraine reported on:

- Attendance at a Meeting of the ABCDC
Re: Establishment of a Development Plan

14. MAYOR AND COUNCILLORS' REPORTS**Councillor Erica Bardarson reported on:**

- Attendance at the following:
 - Rec Commission Meeting

Councillor Vivian Leduchowski reported on:

- Attendance at the following:
 - ISS Christmas Party
 - ABCDC Meeting
 - SRC Meeting

Councillor Susan Bauernhuber reported on:

- Attendance at a Chamber of Commerce Meeting

Councillor Rob Thorsteinson reported on:

- Public Works Department Activities
- January EIPD Meeting - cancelled.

15. COMMITTEE OF THE WHOLE

1. Leith Robertson, Associate Pitblado Law
* Draft Lease Agreement
Re: Crop Production Services (Canada) Inc.

16-2015 Leduchowski/Bauernhuber
BE IT RESOLVED THAT Council form a Committee of the Whole.

(Carried)

17-2015 Bardarson/Leduchowski
BE IT RESOLVED THAT Council go out of Committee of the Whole and re-convene into Regular Meeting.

(Carried)

1. Leith Robertson, Associate Pitblado Law
* Draft Lease Agreement
Re: Crop Production Services (Canada) Inc.

(Held Over)**16. ADJOURNMENT: 10:30 A.M.**

18-2015 Bauernhuber/Bardarson
BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on February 11th, 2015.

(Carried)

Randy Sigurdson
Mayor

Lorraine Bardarson
Chief Administrative Officer