

**TOWN OF ARBORG  
REGULAR MEETING OF COUNCIL  
May 14, 2014**

1. **CALL MEETING TO ORDER:** 9:00 A.M.  
Mayor Randy Sigurdson called the Meeting to order at **9:00 A.M.**  
  
**Present:** Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson  
**Councillors:** Erica Bardarson, and Vivian Leduchowski  
**Also Present:** Lorraine Bardarson, Chief Administrative Officer  
**Absent With Regrets:** Councillor Susan Bauernhuber
  
2. **APPROVAL OF AGENDA**  
  
107-2014 **Thorsteinson/Bardarson**  
**BE IT RESOLVED THAT** the Agenda be adopted as presented. **(Carried)**
  
3. **CONFIRMATION OF MINUTES**  
  
1. Special Meeting – April 23<sup>rd</sup>, 2014  
  
108-2014 **Leduchowski/Thorsteinson**  
**BE IT RESOLVED THAT** the Minutes of the following Meeting be adopted as read:  
**Special Meeting - April 23, 2014**  
  
**AND FURTHER BE IT RESOLVED THAT** the Minutes be signed by the Deputy Mayor and Chief Administrative Officer. **(Carried)**
  
4. **BUSINESS ARISING FROM MINUTES - Nil**
  
6. **CORRESPONDENCE**  
  
1. Steve Ashton, Minister of Infrastructure and Transportation  
\* Grant-In-Aid Program Funding Approval  
Grant amount approved for Ardal Street from River Road to First Avenue - \$28,000  
(Received as Information)  
  
2. Association of Manitoba Municipalities  
a) 2014 AMM Interlake June District Meeting ~ Monday, June 9, 2014  
~ Quarry Park Heritage Arts Centre, Stonewall  
\* Meeting Notice & Draft Agenda  
\* Service and Life Membership Pins  
\* Minutes From the 2013 Interlake Meeting  
(All Received as Information)  
  
109-2014 **Bardarson/Thorsteinson**  
**BE IT RESOLVED THAT** Members of Council and the CAO be authorized to attend the *Association of Manitoba Municipalities' June District Meeting* hosted by the Town of Stonewall at the Quarry Park Heritage Arts Centre on Monday, June 9, 2014;  
  
**AND FURTHER BE IT RESOLVED THAT** indemnities and mileage be authorized for payment. **(Carried)**  
  
b) AMM News Release ~ April 23, 2014  
~ *Building Canada Fund Lacks Clarity: Manitoba Cities Caucus*  
c) AMM News Bulletin ~ April 28, 2014  
d) Citizen Information Pamphlet  
~ *Participating in Municipal Decision – Options for Citizens*  
e) Second Set of Provincial Responses for 2013 Resolutions  
f) Member Advisory  
i) May 9, 2014 ~ *Voting at AMM Annual Convention – Revised*  
ii) May 13, 2014 ~ *Municipal Officials Seminar and Mayors, Reeves and CAO Meetings To Be Combined*  
(Effective in 2015 and Every Alternate Year Thereafter)  
(All Received as Information)
  
3. Rural Municipality of Bifrost  
\* Copy of Letter and Report "*Okno Business Association Actions & Initiatives*" Forwarded to The Honourable Shelly Glover, Minister of Canadian Heritage & Official Languages; Minister Responsible for Manitoba  
Re: Provincial Road No. 326 (Received as Information)

**5. DELEGATIONS**

1. **9:15 A.M. Kris Gudmundson, President; Reg Perry, Vice-Present and Dennis Laing, Manager Interlake Consumers Co-operative**

Welcomed to the meeting by Mayor Sigurdson, Dennis thanked Council for the invitation to meet with them. A discussion followed on the future plans for the former Palsson Fine Foods location. Current plans are to use it for inventory storage for the food store and to make the exterior blend with the existing Coop store. The building to the north of this location is fully rented.

Other items discussed included former CP land, line painting and handicap parking spaces in the Town's parking lot south of the Coop store and placement of a bench near the entrance to the store.

The Delegation was thanked for their time and attendance and they left the meeting.

**6. CORRESPONDENCE - cont'd**

4. Community Futures East Interlake  
a) Sponsorship Opportunities  
Re: 2014 Manitoba Provincial Conference Hosted by CFEI  
~ September 9-11, 2014 ~ Hecla Lakeview Resort **(Held Over)**  
b) 2014 CF Conference Agenda (Received as Information)
5. Interlake Regional Health Authority  
\* Summary of Minutes ~ IRHA Board of Directors ~ Thursday, March 27, 2014  
(Received as Information)
6. David K. Schafer, Fire Commissioner of Manitoba Office of the Fire Commissioner  
\* Manitoba Fire Code – MR 155/2011 Smoke Detector Sensitivity Testing Bulletin  
OFC 14-001 (Received as Information)
7. Arborg Branch Evergreen Regional Library  
\* Library Maintenance Requirements  
Discussion: Items will be addressed as requested.
8. Raelene Blandford  
\* Sidewalk – David at Crosstown  
Discussion: The sidewalk adjacent to the property owner could be removed; However, it must be understood this is public property, and the Town reserves the right to conduct whatever works may be necessary on this land, including the construction of new sidewalk.
9. Susan Bauernhuber, Arborg Street Festival Committee  
\* Event Sponsorship **(Held Over)**
10. Ross Robinson, Director of Emergency Communications  
911 Emergency Communications Centre – Brandon  
\* 2015 E911 Per Capita Fee Increase from \$2.99 to \$3.64  
\* Information to Fire Departments Re: Recent Changes  
(Received as Information)
11. Lenore Olafson, VP Fair & Rodeo Arborg Agricultural Society  
\* Shuttle Bus Service ~ Request for Use of the Community Centre Parking Lot as a Pick Up / Drop Off Depot;  
\* Invitation to Mayor and Council to Attend the Grand Opening and the 90<sup>th</sup> Anniversary of the Arborg Ag Society;  
\* Request for Sponsorship  
Discussion: Council has no objection to the use of the Community Centre Parking Lot, but the Recreation Commission will be consulted. Mayor Sigurdson will bring greetings on behalf of the Town at the July 19<sup>th</sup> celebrations.

**110-2014****Thorsteinson/Leduchowski**

**BE IT RESOLVED THAT**, as per the 2014 Financial Plan, the following **Grant** be authorized for payment:

- 1. Arborg Agricultural Society Fair & Rodeo \$600 (Carried)**

12. John Scobie  
\* Elm Tree Business (Received as Information)
13. Newsletters and Reports:  
a) Manitoba Government News Release ~ April 30<sup>th</sup>; May 1<sup>st</sup>; 2<sup>nd</sup> (x2) & 6<sup>th</sup>  
b) *Infrastructure* ~ April 2014  
c) *Recycling Product News* ~ April, 2014  
d) *Solid Waste & Recycling* ~ April/May 2014 (All Received as Information)

**7. PUBLIC HEARINGS - Nil****8. FINANCIAL BUSINESS**

1. 2013 Audited Financial Statements  
\* Evergreen Regional Library (Received as Information)

2. Financial Statements ~ January, February, March and April, 2014

**111-2014 Bardarson/Leduchowski**

**BE IT RESOLVED THAT** the **January, February, March and April 2014** Financial Statements be adopted as presented. (Carried)

3. List of Accounts for Approval

**112-2014 Thorsteinson/Bardarson**

**BE IT RESOLVED THAT** the accounts (Cheque No. 5611 to No. 5679), in the total amount of **\$170,785.49** be approved for payment. (Carried)

4. Arborg-Bifrost Community Development Corporation  
\* Request for Portion of 2014 Levy

**113-2014 Leduchowski/Thorsteinson**

**BE IT RESOLVED THAT**, as per the 2014 Financial Plan, the Following **Levy** be authorized for payment:

- |   |                  |
|---|------------------|
| 1) <b>Arborg Bifrost Community Development Corp</b> | <b>\$7,500</b>   |
| (\$15,000 x ½)                                      | <b>(Carried)</b> |

**9. BY-LAWS FOR CONSIDERATION - Nil****10. BUSINESS ARISING FROM DELEGATIONS**

1. Kris Gudmundson, President; Reg Perry, Vice-Present and  
Dennis Laing, Manager Interlake Consumers Co-operative  
Discussion: The CAO is to dialogue with the Town's solicitor regarding the Interlake Co-op's interest in purchasing a portion of the former CP Rail lands, now owned by the Town, immediately to the north of the Co-op Gas Bar/Car Wash.

**11. UNFINISHED BUSINESS**

1. 2014 Proposed Street Reconstruction Project
  - a) Sunset Boulevard  
\* PTH No. 68 Approaches  
CAO reported on the matter.

**114-2014 Thorsteinson/Bardarson**

**WHEREAS** the Town of Arborg is planning the reconstruction and paving of **Sunset Boulevard**;

**AND WHEREAS**, for the purpose of maintaining the consistent level of service to this commercial area as is currently provided to other commercial districts in Arborg, the two approaches between PTH No. 68 and Sunset Boulevard, immediately to the west of the intersection of PR No.326 and PTH No. 68, should be included as part of the project;

**AND WHEREAS** the **Total Estimated Cost** to pave these two approaches is **\$18,510** (Construction - \$16,710; Engineering - \$1,800) as provided by Tetra Tech Engineering;

**THEREFORE BE IT RESOLVED THAT** *Manitoba Infrastructure and Transportation* be requested to fund **One-half of the Total Cost** for paving the **two approaches between PTH No. 68 and Sunset Boulevard.** (Carried)

**12. NEW AND OTHER BUSINESS**

1. Manitoba Municipal Government  
Provincial-Municipal Support Services Division  
\* Federal Gas Tax – New Municipal Gas Tax Agreement

**115-2014 Leduchowski/Bardarson**

**WHEREAS**, in March 2014, the Province of Manitoba and the Government of Canada signed an Administrative Agreement for the transfer of **Federal Gas Tax Dollars** to Manitoba municipalities for the fiscal years **2014/15 to 2023/24** (inclusive);

**AND WHEREAS**, in order to receive funding, municipalities are required to sign new Agreements with the Province of Manitoba;

**THEREFORE BE IT RESOLVED** the Town of Arborg enter into a **Municipal Gas Tax Agreement** with The Government of Manitoba;

**AND FURTHER BE IT RESOLVED THAT** the Mayor and CAO be authorized to sign the Agreement on behalf of the Town of Arborg. **(Carried)**

2. The Manitoba Water Services Board  
\* Five (5) Year Project Funding Requests **(Held Over)**
3. Philip Bauernhuber, Chair Arborg Bifrost Parks & Recreation Commission  
\* Request for Letter of Comfort for Increased Term Debt  
Re: Purchase of a New Zamboni

**116-2014 Bardarson/Leduchowski**

**WHEREAS** the *Noventis Credit Union Ltd.* has requested a **Letter of Comfort** from the Town of Arborg with respect to additional financing applied for by the *Arborg-Bifrost Parks & Recreation Commission* for the **purchase** of a **Zamboni**;

**THEREFORE BE IT RESOLVED THAT** a **Letter of Comfort**, as requested with respect to an **increased term debt** from **\$350,000** to **\$450,000** plus the existing **line of credit** accommodation of **\$50,000**, be forwarded to the *Noventis Credit Union Ltd.*;

**AND FURTHER BE IT RESOLVED** the percentage of security required by Arborg, and the other member municipality, the Rural Municipality of Bifrost, will be calculated proportionately to the annual percentage of costs paid by each participant, currently 50% each. **(Carried)**

4. Pat McCallum, Economic Development Officer  
Arborg-Bifrost Community Development Corporation  
\* Request for Letter of Support to Accompany Application to Manitoba Agriculture, Food and Rural Development's "Partner 4 Growth" Grant  
Re: CAM Arborg

**117-2014 Thorsteinson/Leduchowski**

**BE IT RESOLVED THAT** the Town of Arborg offer a **Letter of Support** to the *Arborg Bifrost Community Development Corporation – CAM Arborg Program* to accompany the Manitoba Agriculture, Food and Rural Development's "**Partner 4 Growth**" Grant **Application**. **(Carried)**

5. Interlake Tourism Association  
\* 2014 Membership

**118-2014 Bardarson/Leduchowski**

**BE IT RESOLVED THAT** the Town of Arborg's Membership with the *Interlake Tourism Association* be renewed for 2014;

**AND FURTHER BE IT RESOLVED THAT** the cost of the membership, **\$399.17**, be authorized for payment. **(Carried)**

**13. CHIEF ADMINISTRATIVE OFFICER'S REPORT**

**Lorraine reported on the following:**

- Attending the Travelling Trunk Exhibition, Heritage Village
- Meeting with Forestry Branch Representatives  
Re: Changes to the Dutch Elm Disease Program
- Initial Review Documentation Forwarded to Infrastructure Secretariat  
Re: New Building Canada Fund

**14. MAYOR AND COUNCILLORS' REPORTS****Councillor Rob Thorsteinson reported on**

- Attendance at the following Meetings
  - ASHC
  - EIPD
  - MB Forestry Branch re: Dutch Elm Disease Program
- Public Works Activities

**Councillor Erica Bardarson reported on**

- Attendance at the following
  - CAM Meeting
  - Travelling Trunk Exhibit, Heritage Village
  - Proposed PCH Workshop

**Councillor Vivian Leduchowski reported on**

- Attendance at the following
  - Proposed PCH Workshop
  - Fire Committee Meeting
  - Travelling Trunk Exhibit, Heritage Village

**Mayor Randy Sigurdson reported on**

- Attendance at the following
  - MB Forestry Branch Meeting re: Dutch Elm Disease Program
  - EIPD Meeting
  - Travelling Trunk Exhibit, Heritage Village

**15. COMMITTEE OF THE WHOLE**

1. Manitoba Youth Job Centre (MYJC)
  - \* Youth Engagement Leader
2. Arborg Collegiate Institute
  - \* 2014 Scholarship

**119-2014 Leduchowski/Thorsteinson**  
**BE IT RESOLVED THAT** Council form a Committee of the Whole. **(Carried)**

**120-2014 Thorsteinson/Bardarson**  
**BE IT RESOLVED THAT** Council go out of Committee of the Whole and reconvene into Regular Meeting. **(Carried)**

1. Manitoba Youth Job Centre (MYJC)
  - \* Youth Engagement Leader

**121-2014 Leduchowski/Bardarson**  
**BE IT RESOLVED THAT** **Samantha Janower** be hired as *Youth Engagement Leader* for the *Manitoba Youth Job Center – Arborg Office* for the 2014 Season. **(Carried)**

2. Arborg Collegiate Institute
  - \* 2014 Scholarship
  - CAO reported on the matter

**16. ADJOURNMENT – 10:50 A.M.**

**122-2014 Thorsteinson/Bardarson**  
**BE IT RESOLVED THAT** Council do now adjourn to meet again in Arborg on **June 11<sup>th</sup>, 2014.** **(Carried)**

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**Randy Sigurdson**  
 Mayor

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**Lorraine Bardarson**  
 Chief Administrative Officer